

HIGHWAYS & LIGHTING COMMITTEE MEETING
TUESDAY 7.30pm, 16th December 2014
AT THE STEYNING CENTRE

Present: Cllrs Alexander, Barling, Muncey and Willett.

Members of the public: Four

Questions from the floor:

1. Q – The High Street urinals, there seemed to be some confusion. There didn't seem to be any enthusiasm, could the partnership do something? They managed to get grants previously?
A – Cllr Alexander - We could consider that. The only negative is that they didn't put in a urinal at the time. There is a case for a urinal at busy times and funding would be the issue. Councillors have not yet committed to the project, but Cllr Alexander will talk with the Chair of the management committee.
Cllr Barling – there is some support in the town, and may be a V&T issue. It should be kept on the agenda as a standard item.
2. Q – If you could diarise to write to residents of Lavender and Yew Tree Cottages to trim their hedges back before the birds start nesting?
A – Cllr Barling – this is a contentious subject with the property owners, I have visited with WSCC Legal Department and the matter is in hand. There has been much discussion regarding ownership of the bank.
3. Q – If nobody knows who owns it, could you cut the bank down and widen the pavement?
A – Cllr Barling - It is a retaining bank to prevent the land from slipping onto the pavement and road.
4. Q – Newham Lane gullies need clearing up to the public right of way.
A – Road sweeping is down to HDC – the Clerk will contact HDC. Neighbours will be asked not to park cars in the path of the road sweeper. The clerk has contacted WSCC regarding gullies in the Horsham Road.

The Chair convened the meeting at 7.38pm

MINUTES

1. **APOLOGIES** for absence were received and accepted from Cllrs Bowell, Lloyd and Muggridge.
2. **DECLARATIONS** – there were none.
3. **MINUTES OF THE PREVIOUS MEETING** – Cllr Alexander **proposed, seconded** by Cllr Muncey that the minutes of the meeting held on 28th October 2014 be signed as a true record. **Agreed.**
- 4 **MATTERS ARISING AND ACTIONS** from the last meeting, the Clerk reported that:

- 4.1 Real Time bus information display – The Brighton & Hove Bus Company had quoted a price between £5,000 - £13,000. Liz Robins, WSCC, advised that Councillors could approach the County Local Committee to ask for Real Time displays to be discussed at their next meeting. Cllr Barling advised that currently the CLC were supporting a safety project for Steyning Primary School and that funds may not be available. Real Time information displays cannot be installed in isolation, it would be difficult to justify expenditure. Passengers can text Brighton & Hove for real time information, the Clerk will contact B&H and ask for information on the text options to be put at the bus stops.
- 4.2 Mouse Lane drainage scheme update. Cllr Barling confirmed that a technical assessment of the area and a proposed scheme are being drafted for February 2015. Cllr Alexander had attended a meeting with Vanessa Roebuck of the Wiston Estate, a nearby resident and CH2M Hill Consultants to discuss the proposed flood relief scheme. A report will be provided at the end of January. The Clerk will contact the owner of Court Mill to discuss proposed works
- 4.3 Update regarding bollard in Charlton Street. Following confirmation that an existing dumbbell is not effective at keeping lorries away from properties, the Co-op has now advised that lorries will deliver to the front of the shop. To date this has worked well.
- 4.4 Update on lighting of the twitten between Goring Road and King's Barn Villas. Cllr Alexander expressed concern that a single lamp post was not possible and that solar lighting or bollards should be considered. Cllr Muncey will investigate alternatives.
- 4.5 Urinals in the High Street toilets. No decision had been made to progress the project. Plans and a quote would need to be obtained before it could be considered further.

5. HIGHWAYS MATTERS

- 5.1 Street Lighting – Councillors discussed a concern raised by a resident, regarding the timing of street lights. Councillors confirmed that cost was a consideration and that equal numbers of residents do not wish to have street lights on all night.
- 5.2 High Street Toilets – Councillors discussed a concern raised by a resident, regarding uni-sex toilets in the High Street. John Loxley, HDC had provided a copy of his response, noting that HDC were not statutorily obliged to provide toilets, and that some other villages provide no toilets at all.
- 5.3 High Street issues – Councillors discussed a concern raised by a resident regarding the clarification of responsibilities for the emptying of litter bins along the High Street, sweeping of roads and clearing of gullies. Cllr Alexander had provided a response and addressed concerns.
- 5.4 Pigeons in the High Street – Councillors discussed a concern raised by a resident regarding pigeons in the High Street. The Chairman advised that pigeons are not considered vermin and HDC has no statutory obligation to remove them. The RSPB advise that pigeons should be deterred rather than removed, since culling is completely ineffective. The Clerk will ask HDC to clean pavements of pigeon droppings.
- 5.5 Reina Alston of the Visitor & Tourism Group, presented a proposal regarding signage for the town, to be placed on the A283, to replace a sign previously removed by WSCC. Cllr Barling noted that there was regulation regarding signage. WSCC estimate the cost of a replacement sign as £4000+. A brown sign currently exists when approaching from Shoreham, which Councillors would not wish to be removed. The V&T Group may be able to apply to the CLC for funds. The V&T Group asked if SPC could support the project, but the Clerk advised there was currently no provision in the draft 2015 / 16 budget. Cali Sparkes had advised that the sign did not meet the WSCC criteria for funding. Cllr Barling will investigate.
- 5.6 WSCC Highways Integrated Works Programme – Stakeholder consultation. Councillors received the works programme and Cllr Barling confirmed that a 2016 / 17 scheme is intended to re-model the Horsham Road junction to allow easier access to Steyning and to Ashurst. Carriageway dressing on the A283 will complete works already commenced. Carriageway works at Church Street will improve the junction with Church Lane. Newham Lane and Bostal Lane have been added to the programme of works also, representing a major investment in Steyning roads.

6. FINANCIAL REPORT

- 6.1 Councillors received the Income & Expenditure Reports for October and November 2014. Cllr Alexander **proposed, seconded** by Cllr Muncey that the Income & Expenditure reports be accepted, subject to a clarification of income recorded under code 201 1010, totalling £17809. **Agreed.** *Following the meeting, the Clerk confirmed that two grants had been received for works at Dog Lane.*
- 6.2 Councillors discussed the Highways & Lighting Committee draft budget for 2015 / 16. Cllr Alexander **proposed, seconded** by Cllr Muncey that the budget be **Agreed.**

7. INFORMATION AND CORRESPONDENCE

- 7.1 The Clerk informed Councillors of changes in management of public rights of way in West Sussex. The inspection cycle will occur every 15 months, instead of every 9 months (a cycle introduced following the foot & mouth outbreak in 2001).
- 7.2 Tim Boxall, WSCC, had confirmed that gullies in Tanyard Lane will be jetted. Carriageways in Middle Mead and St Cuthmans will be patched.
- 7.3 Cali Sparkes, WSCC, had confirmed that once works were completed in Dog Lane, ongoing maintenance would be the responsibility of WSCC.
- 7.4 Following concern expressed by a resident in Cripps Lane, regarding lack of lighting outside her property, WSCC had advised that it would cost the Parish Council a minimum of £4,800 to provide a light. Cllr Barling has discussed the matter with the property owner and suggested that she install solar lights, or provide her own lights in the driveway.
- 7.5 Following a meeting with HDC, who wished to discuss the implementation of car parking charges in the town, the Clerk had liaised with other Parish Councils. Henfield are in a similar situation as Steyning and have undertaken their own survey and established that 40% of their long-stay provision is taken up by those working in High Street shops, on low wages. The introduction of a charge would have an impact upon workers, businesses and nearby residential streets. Henfield Parish Council would be pleased to work with Steyning Parish Council when discussing the proposal with HDC. Councillors expressed concern that parking provides for the medical centre and other services and would not welcome any forms of charging.
- 7.6 Cllr Alexander reported that she had met with CH2M HILL Consultants, who have been commissioned by WSCC to review the proposed flood relief channel in Steyning.
- 7.7 The Clerk provided posters that would be used by Cllr Muncey in an ongoing campaign regarding dog-fouling. Keep Britain Tidy can provide larger posters at cost, but free posters will be trialled in the first instance.
- 7.8 WSCC advised of a TRO application to close Dog Lane for three weeks, from 12th January, to complete drainage works.

8. COMMUNITY INFRASTRUCTURE LEVY – none for this meeting.

9. DATE OF NEXT MEETING – Tuesday 17th February 2015 at 7.30pm.

The meeting closed at 8.40pm

Signed: Date: 17th February 2015
Chairman

Next meeting 17th February 2015

Actions / Matters Arising

Rick Goring advises that work to address water flooding down Newham Lane from prow will take place 15th Jan 2015.

Clearing of Horsham Road gullies by 26th December - [reference number 416040](#).

Newham Lane – John McArthur, HDC and Cllr Rogers contacted 17.12.14

- 4.1 Real Time bus information display –. Passengers can text Brighton & Hove for real time information, the Clerk will contact B&H and ask for information on the text options to be put at the bus stops.
E-mailed 17.12.14
- 4.2 Mouse Lane drainage scheme update. Cllr Barling confirmed that a technical assessment of the area and a proposed scheme are being drafted for February 2015. **The Clerk will contact the owner of Court Mill to discuss proposed works.**
- 4.4 Update on lighting of the twitten between Goring Road and King’s Barn Villas. Cllr Alexander expressed concern that a single lamp post was not possible and that solar lighting or bollards should be considered. **Cllr Muncey** will investigate alternatives.
- 5.4 Pigeons in the High Street –**The Clerk will ask HDC to clean pavements of pigeon droppings.**
- 5.5 Reina Alston of the Visitor & Tourism Group, presented a proposal regarding signage for the town, Cali Sparkes had advised that the sign did not meet the WSCC criteria for funding. **Cllr Barling** will investigate.