

**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 7.30pm, 18th August 2015 AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

Questions from the floor – to receive questions from members of the public regarding items on the agenda.

A G E N D A

- 1. ELECTION OF CHAIR** (following resignation from the role by Cllr Muncey)
- 2. ELECTION OF VICE-CHAIR**
- 3. ADOPTION OF TERMS OF REFERENCE**
- 4. APOLOGIES FOR ABSENCE** – to receive apologies for absence.
- 5. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillor's declarations of interest and request for dispensations, on items on the agenda.
- 6. MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting held on 23rd June 2015.
- 7. MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
 - 7.1** (H&L/15/Q1) Stop signs at roundabouts update from Cllr Barling.
 - 7.2** (H&L15/7.3) Post and railings by junction of Church St / High St update.
 - 7.3** (H&L/15/103) Parking enforcement update.
 - 7.4** (H&L/15/10.6) Poem on the stone update.
 - 7.5** (H&L/15/10.8) Keep clear sign update.
- 8. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS**
 - 8.1** a) High Street Toilets project update.
b) Councillors to consider and agree minor improvement works to existing toilets.
 - 8.2** Goring road twitten lighting update
 - 8.3** Mouse Lane drainage proposals update
 - 8.4** Dog fouling campaign
 - 8.5** Litter monitoring
 - 8.6** Winter maintenance plan
 - 8.7** Mouse Lane gully clearance
 - 8.8** Fly-posting in the town

9. FINANCIAL REPORT

9.1 To receive Income & Expenditure Reports for July 2015.

10. INFORMATION / CORRESPONDENCE ITEMS

10.1 Letter of concern received regarding planted container.

10.2 WSCC Surface Water Management Plan Newsletter circulated to Councillors.

11. COMMUNITY INFRASTRUCTURE LEVY

12. DATE OF NEXT MEETING – Tuesday 22nd September 2015

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING