

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE HIGHWAYS AND LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 22nd NOVEMBER 2016 AT 7.30PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to received Councillors declarations of interest in items on the agenda and consider any dispensations
- 3.0 QUESTIONS FROM THE FLOOR**
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 18.10.16
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** H&L/16/41.1 - have sent email to WSCC requesting meeting re Dingmans Court traffic concerns
 - 5.2** H&L/16/43.2 – email sent to councillors asking to report any vegetation over hanging highway/blocking visibility and any “illegal” driveways onto the highway
 - 5.3** H&L/16/43.3 – the council has written to HDC asking if High Street toilets can be made exempt from NDR in light of new Policy – email sent 26.10.16
 - 5.4** H&L/16/44.1 – guarantee has been checked for new flooring; Cllr Bowell and Picking have met with existing cleaner to explain changes
 - 5.5** H&L/16/45.1 – No tenders received in response to street cleaning/litter contract see item 7 on this agenda
 - 5.6** H&L/16/46.1 – Leisure Centre car park is not affected by the rural car park

review; on line car park survey undertaken; EOM Full Council convened for 3.11.16 to discuss rural car park issue.

- 5.7 H&L/16/47.1 – item 10 on this agenda
- 5.8 H&L/16/48.1 – alternative means of decanting grit to be pursued; snow shovels are in Steyning Centre; letter sent to households in Dogs Lane to clear gullies.
- 5.9 H&L/16/49.1 – Big Lottery amount £5,028; codes 4211 and 4253 checked when preparing budgets for 2017/18
- 5.10 H&L/16/50.1 - change of electricity supplier took effect Sept 2015
- 5.11 H&L/16/51.1 – letter sent to resident to say thank you for cleaning bus shelter in Goring Road
- 5.12 H&L/16/51.3 – Cllr Muncey has met with WSCC re positioning of wheelie bins in Cripps Lane

6.0 RURAL CAR PARKS

- 6.1 Update

7.0 STREET CLEANING/LITTER CONTRACT

- 7.1 Discuss and agree way forward inc possible re-tendering process and consider impact of opening of toilets in High Street

8.0 HIGH STREET TOILETS

- 8.1 Revised quote for new flooring
- 8.2 Discuss Deed of Variation

9.0 LEAF SWEEPING IN STEYNING

- 9.1 Proposed streets to send to HDC for inclusion

10.0 IMPROVEMENTS IN STEYNING HIGH STREET, SAFETY PEDESTRIANS/MOTOR VEHICLES

- 10.1 Update

11.0 FINANCIAL REPORT

- 11.1 To receive Income and Expenditure Report for October 2016 - previously circulated

12.0 BUDGETS 2017/18

13.0 INFORMATION/CORRESPONDENCE ITEMS

14.0 DATE OF NEXT MEETING –24th January 2017

C Stephenson

Carol Stephenson
Clerk to the Parish Council