

Steyning Parish Council



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HIGHWAYS & LIGHTING COMMITTEE MEETING 7.45pm 19th April 2016 AT THE STEYNING CENTRE

Present: Cllrs Bowell, Lloyd, Northam, S Sullivan and G Sullivan.

In attendance: Cllr Barling joined the meeting at 21.10pm

Members of the public: 1.

Clerk: Rebecca Luckin

Questions from the floor – there were none.

The meeting commenced at 7.55pm

DRAFT MINUTES

H&L/15/61. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Muncey.

H&L/15/62. DECLARATIONS OF INTEREST AND DISPENSATIONS – None for this meeting.

H&L/15/63. MINUTES OF THE PREVIOUS MEETING – to agree the minutes of the meeting held on 21st March 2016.

63.1 Cllr Bowell **proposed, seconded** by Cllr G Sullivan that the minutes of the meeting of 21st March 2016 be accepted as a true record. **Agreed.**

H&L/15/64. MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS – to confirm the matters arising and report actions from the last meeting.

64.1 (H&L/15/56.7) Recycling bin on MPF. Update on the investigation into the option of providing a recycling bin on the MPF for excess litter from a visiting pizza van. It had been reported that a blue-topped bin, placed on the MPF for collection of pizza packaging, had been stolen. Subsequently the bin had been located. The Clerk will obtain quotes for emptying the bin from HDC. Another quote will be obtained from the litter contractor for emptying the blue topped bin into the SPC Commercial bin.

64.2 (H&L/15/57.6) A283 / Wiston bends / WSCC Highways programme of works update. Cllr Barling (WSCC) confirmed that improvement works were in the design stage and will appear on a future programme of works.

64.3 Councillors discussed proposed devolved works, and Cllr Barling advised that WSCC has no statutory duty to clean road signage. The Chair will draft a letter to WSCC highlighting Committee concerns.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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H&L/15/65. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS

- 65.1 **High St Toilets update.** The Clerk reported that re-painting of exterior windows to the rear of the building had commenced.
- 65.2 **A 283 footbridge lighting update.** The Clerk confirmed that the Steyning Community Partnership had obtained a grant from the Wilson Memorial Trust to provide for improved lighting of the Goring Road twitten. Start date will be requested.

Cllr Barling joined the meeting at 20.10pm

- 65.3 **Mouse Lane drainage update.** Following confirmation that Balfour Beatty would not charge for works undertaken to the bridleway, Cllr S Sullivan reported that a meeting had taken place with Landbuild who had agreed to quote for improvements to the bridleway and further drainage improvements. Emily Delicata, WSCC, will assist with the resurfacing specification. Landbuild will also provide a specification and quote for further works, which could be funded with further Operation Watershed funding.
- 65.4 **Street cleaning update.**
The Chair of the Council, F&C and H&L had undertaken a contract meeting with the litter contractor. Existing machinery will be used to clean difficult to reach areas, particularly in front of the Co-op. A bin key has been provided to the Manager of the Co-op, in order that bins can be emptied if extremely full. HDC has steam cleaned the High St litter bins on 14.03.16. Charlton St is cleaned weekly, with some difficulty due to parked cars. Letters will be sent to shop owners to ask them to clean in front of their own premises.

H&L/15/66. FINANCIAL REPORT

- 66.1 Councillors received the Income & Expenditure Report for March 2016. Councillors noted accruals for the period. Cllr Lloyd **proposed, seconded** by Cllr Northam that the report for March 2016 be accepted. **Agreed.**

H&L/15/67. INFORMATION / CORRESPONDENCE ITEMS

- 67.1 TRO – Closure of Elm Grove 24th – 29th April for gas pipeline repairs.
- 67.2 TRO application for road closure and pothole repairs Newham Lane 9th May 2016.
- 67.3 Cllr Barling advised that transitional funds were available for poor pavements in the County. Cllr S Sullivan will take photos of a problem footpath and provide them to Cllr Barling. High usage pavements will take priority.

H&L/15/68. COMMUNITY INFRASTRUCTURE LEVY – none for this meeting.

H&L/15/69. DATE OF NEXT MEETING – Tuesday 24th May 2016.

The meeting closed at 8.31pm

Signed: Date: 24th May 2016
Chairman



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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Action list H&L 19.04.16

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