

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thesteyningcentre.co.uk

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**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
7.30pm on 24th May 2016 AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

Questions from the floor – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE CHAIRMAN**
3. **APOLOGIES FOR ABSENCE** – to receive apologies for absence.
4. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillor's declarations of interest and requests for dispensations, on items on the agenda.
5. **MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting held on 19th April 2016.
6. **MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
 - 6.1 **(H&L/15/64.1) Recycling bin on MPF.** A blue-topped bin was provided on the MPF for collection of pizza packaging but unfortunately this had been stolen. Clerk to obtain quotes for emptying bin from HDC. Another quote will be obtained from the litter contactor for emptying the blue topped bin into the SPC commercial bin – verbal update
 - 6.2 **(H&L/15/64.3) Cleaning of road signage** – Chair will draft a letter to WSCC highlighting Committee concerns – verbal update
 - 6.3 **(H&L/15/65.4)** – letters will be sent to shop owners to ask them to clean in front of their own premises. - verbal update
 - 6.4 **(H&L/15/67.3)** – Transitional funds for poor pavements in the county. Cllr S Sullivan will take photos of a problem footpath and forward them onto Cllr Barling – verbal update



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

7. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS

7.1 High St Toilets - able to confirm taps have been changed.

7.2 High Street Toilets – progress proposed alterations . Already has budget provision from last year.

7.3 Lighting in twitten at Rosemary Avenue – have successfully secured a grant for these works to be undertaken

7.4 Mouse Lane Operation Watershed Phase 1 inc quote for concreting bridleway repair work - update

7.5 Mouse Lane Operation watershed Phase 2 -update

7.6 Cleanliness of High Street

8. FINANCIAL REPORT

8.1 To receive Income & Expenditure Report for April 2016. To follow

9. INFORMATION / CORRESPONDENCE ITEMS

9.1 Letter from Mouse Lane residents dated 21st April 2016 re Mouse Lane

9.2. Email re Mouse Lane, Steyning dated 16.5.16

9.3 Email from Katie Stanyer, Green Wright, Chalton Solicitors re memorial bench for Mrs Carman

9.4 Email re works to clear public footpath behind old Nautical Training Hut, Mouse Lane

10. DATE OF NEXT MEETING – Tuesday 19th July 2016.

Carol Stephenson
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING



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Deputy Clerk: Hazel Roxby

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