

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
7.30pm MONDAY 21st March 2016 AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

Questions from the floor – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **APOLOGIES FOR ABSENCE** – to receive apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillor's declarations of interest and requests for dispensations, on items on the agenda.
3. **MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting held on 19th January 2016.
4. **MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
 - 4.1 **(H&L/15/49.1) Sub-station at Penlands Way** – fence replaced.
 - 4.2 **(H&L/15/47.4) Operation Watershed funding opportunities.** WSCC Head of Highways recommendations.
 - 4.3 **(H&L/15/20.6) Winter Maintenance Plan** – receipt of snow shovels from WSCC.
5. **HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS**
 - 5.1 **High St Toilets** – Clerk to report on water usage / potential leak.
Councillors to consider and agree quote to repair and replace.
 - 5.2 **High Street Toilets urinals project update.** Councillors to consider and agree quote regarding redecoration of windows to rear of toilet block.
 - 5.3 **A 283 footbridge lighting update.**
 - 5.4 **Mouse Lane drainage update.**
 - 5.5 **Debraose Way** – parking concerns.
 - 5.6 **Street cleaning** - Councillors to receive Cllr Muncey's report regarding Street Cleaning.
Councillors to discuss litter bin rota.
6. **FINANCIAL REPORT**
 - 6.1 To receive Income & Expenditure Reports for January and February 2016.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 6.2 Councillors to consider and agree request for surplus H&L funds to be placed in H&L reserve for 16/17.
- 6.3 Councillors to consider and agree quote for weed killing on some pavements

- 7. **INFORMATION / CORRESPONDENCE ITEMS**
 - 7.1 WSCC Survey regarding Community Support Teams.
 - 7.2 WSCC Review of improvements to the local walking and cycling network.
 - 7.3 HDC Clean for the Queen campaign
 - 7.4 WSCC Highways & Transport Integrated Works Programme 16/17.

- 8. **COMMUNITY INFRASTRUCTURE LEVY**

- 9. **DATE OF NEXT MEETING** – Tuesday 19th April 2016.

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com