

Steyning Parish Council



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FINANCE & COMMUNITY COMMITTEE MEETING TUESDAY 1st March 2016 AT 7.45 PM IN THE STEYNING CENTRE

Present: Cllrs Lloyd, Bowell, Toomey, Willett, S Sullivan, G Sullivan and Goldsmith.

Members of the public: 2 including Cllr Muggridge.

Clerk: Rebecca Luckin

QUESTIONS FROM THE FLOOR:

1. Q – Regarding Item 8.3 SAYS it is clear that youth provision in Steyning can be successfully undertaken by Horsham Matters, under the supervision of the Management Committee, as Chaired by Cllr Syred. Can minutes of the meetings of the Charity Trustees be placed on the SPC website? This is another example of the contempt which Cllr Bowell has for his fellow Councillors and residents. It is clear from the 16/17 budget discussions that Cllr Bowell places the needs of the SAYS charity above those of Steyning Parish Council.
A – Cllr Lloyd – I object to the use of the word contempt, there is no evidence that Cllr Bowell has contempt for the process. The item will be discussed on the agenda.

The meeting was convened at 7.55pm

DRAFT MINUTES

F&C/15/120. APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr Ness-Collins.

F&C/15/121. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 121.1** Declarations of Interest – Cllr Toomey declared a personal interest regarding the Steyning Festival.
121.2 Councillors noted Cllr Bowell's Dispensations regarding SAYS matters.

F&C/15/122. MINUTES OF THE PREVIOUS MEETING

- 122.1** Cllr Lloyd **proposed, seconded** by Cllr Sullivan that the minutes of the meeting of 2nd February 2016 be accepted as a true record. **Agreed.**

F&C/15/123. MATTERS ARISING AND ACTIONS – to confirm matters arising and report actions from previous meetings.

- 123.1 (F&C/15/113.3) Neighbourhood Warden Service Level Agreement.** Councillors' comments regarding budget setting were noted by HDC. Councillors noted that following agreement at the last meeting,



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the Neighbourhood Warden Scheme Agreement wording had been queried by Bramber PC and a replacement Agreement had been provided by HDC. Cllr Lloyd **proposed** that the matter be placed on an EOM Agenda, **seconded** by Cllr Bowell. **Agreed.**

Councillors noted a request for two SPC representatives to attend a Warden Steering Group meeting. Cllr Willett **proposed, seconded** by Cllr Lloyd that Cllrs G Sullivan and Goldsmith attend the meeting. **Agreed.**

F&C/15/124. NEIGHBOURHOOD WARDEN REPORT – not available in time for this meeting.

F&C/15/125. ITEMS FROM COMMITTEE MEETINGS – none for this meeting.

F&C/15/126. FINANCE MATTERS

126.1 Councillors received the Income & Expenditure Report, Payments list (total £20,798.38) and Petty Cash Expenditure for February 2016. Cllr Lloyd **proposed, seconded** by Cllr G Sullivan that the Income & Expenditure Report, Payments list and Petty Cash expenditure list for February 2016 be accepted. **Agreed.** Councillors noted that the SPC software had been upgraded and that the 'phased budget' option had been lost. Councillors asked the Clerk to enquire if it could be provided at no cost, since the facility had been previously included in the annual fee. The Clerk will ask if the fee could be waived.

126.2 Councillors received and considered a grant request from Steyning Festival Committee. Mrs Christine Aubrey made representation to Councillors and advised that the Steyning Festival Committee was now a Charitable Trust run entirely by volunteers. Cllr Goldsmith **proposed, seconded** by Cllr Bowell that Councillors agree in principle that a sum of £350 be made available for the purchase of goods or services to be used during the Steyning Festival. **Agreed.** The Committee invited Mrs Aubrey to submit a further request for grant funding in the new financial year.

126.3 Councillors received and considered a grant request from St Barnabas House Hospice. Cllr Willett **proposed, seconded** by Cllr G Sullivan that a sum of £50 be provided. **Agreed.**

126.4 Councillors received and considered a grant request from Outset Youth Action. Cllr Lloyd **proposed, seconded** by Cllr S Sullivan that no funds be granted on this occasion, since Steyning Parish Council already has their own Youth Service. **Agreed.**

126.5 Councillors received and considered a grant request from Steyning Area Minibus Association. Cllr Goldsmith **proposed, seconded** by Cllr Bowell that a sum of £350 be granted. **Agreed.**

F&C/15/127. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

127.1 Joint Parishes Burial Board (JPBB) – Cllr Bowell reported that a grant of exclusive right was implemented in September 2015 and the land purchase is progressing. Land to the east of the chapel will be used for cremations with immediate effect.

127.2 Horsham Association of Local Councils (HALC) – no meeting held.

127.3 Steyning Area Youth Service (SAYS) – Cllr Bowell provided a report to the F&C Committee – appended to these minutes.

F&C/15/128. STEYNING PARISH COUNCIL LOTTERY PROPOSAL

128.1 Councillors received an update on progress from Cllr Northam and were of the opinion that an outside group would need to run the project rather than SPC.

F&C/15/129. INFORMATION ITEMS AND CORRESPONDENCE

129.1 Councillors noted a letter of thanks for a grant provided to 4SIGHT.



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129.2 Late item – HDC Chairman’s Trust Fund information. Cllr Lloyd explained that nominations could be made for local families experiencing hardship. Councillors will consider nominations and pass them to the Clerk.

F&C/15/130. COMMUNITY INFRASTRUCTURE LEVY – none for this meeting.

F&C/15/131. DATE OF NEXT MEETING: 5th April 2016.

The meeting closed at 21.18pm

Signed: Date: 5th April 2016
Chairman

Appendix One

Steyning Area Youth Service

Apologies to Councillor Goldsmith who asked a request from a member of the public to upload the minutes from the SAYS Trustees Meeting to the SPC website, where the decision was made to change the SAYS policy for next year. I could not comply as it would be wholly inappropriate to post anything on the website that had first not been brought before council – and in any case, the meeting did not take place till last Friday and this is therefore the first opportunity to mention to Council.

In January, SPC met and decided to amend its plan on how to fund the provision of Youth Services to the community. This was based on a strong desire to reduce the large reserve that the SAYS Charity held. SPC decided to reduce the amount it pays for the Youth Service Provision for the financial year 16/17 to £ 10,250.

Unfortunately due to the late decision by SPC, Bramber, Ashurst and Upper Beeding had already made their decisions based on previous figures and therefore had to go back to their respective Councils to discuss the situation. On Friday last, SAYS Trustees met and agreed on a way forward for the 16/17 financial year. SAYS will contract directly with Horsham Matters for the provision of Youth Service. It will also pay all additional Operational Costs as in the past. SAYS has insufficient funds to pay these two amounts and therefore the Steyning agreed amount of £10,250 plus similar amounts will be required to facilitate the necessary funds.

The objective will be to end the 2016/17 financial year with a £0 amount.

Early in the next financial year, SAYS will meet to decide on a course of action for future years.

Cllr Howell

March 2016

F&C Committee Action list 01.13.16

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- 126.3** Councillors received and considered a grant request from St Barnabas House Hospice. Sum of £50 be provided – send cheque.
- 126.5** Councillors received and considered a grant request from Steyning Area Minibus Association. Sum of £350 be granted – send cheque.



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