

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON  
TUESDAY 1<sup>st</sup> March 2016 AT 7.45 PM IN THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.*

## QUESTIONS FROM THE FLOOR:

### A G E N D A

1. **APOLOGIES** – to receive and consider apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
  - 2.1 To note Declarations of Interest
  - 2.2 To note Dispensations.
3. **MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting of 2<sup>nd</sup> February 2016.
4. **MATTERS ARISING AND ACTIONS** – to confirm matters arising and report actions from previous meetings.
  - 4.1 **(F&C/15/113.3) Neighbourhood Warden Service Level Agreement.** Comments regarding budget setting noted by HDC. Councillors to note request for two SPC representatives to attend a Warden Steering Group meeting.
5. **NEIGHBOURHOOD WARDEN REPORT** - to receive the Neighbourhood Wardens' report.
6. **ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee
7. **FINANCE MATTERS**
  - 7.1 To consider and agree Income & Expenditure Report, Payments list and Petty Cash Expenditure for February 2016.
  - 7.2 To receive and consider a grant request from Steyning Festival Committee.
  - 7.3 To receive and consider a grant request from St Barnabas House Hospice.
  - 7.4 To receive and consider a grant request from Outset Youth Action.
  - 7.5 To receive and consider a grant request from Steyning Area Minibus Association.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
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- 8. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
  - 8.1** Joint Parishes Burial Board (JPBB)
  - 8.2** Horsham Association of Local Councils (HALC)
  - 8.3** Steyning Area Youth Service (SAYS)
  
- 9. STEYNING PARISH COUNCIL LOTTERY PROPOSAL**
  - 9.1** Councillors to receive update on progress.
  
- 10. INFORMATION ITEMS AND CORRESPONDENCE**
  - 10.1** Councillors to note letter of thanks for grant provided to 4SIGHT.
  
- 11. COMMUNITY INFRASTRUCTURE LEVY**
  
- 12. DATE OF NEXT MEETING:** 5<sup>th</sup> April 2016.

**Rebecca Luckin**  
**Clerk to the Council**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING**



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Deputy Clerk: Hazel Roxby

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