

**TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 3rd February 2015 AT 7.30 PM AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

QUESTIONS FROM THE FLOOR:

A G E N D A

- 1. APOLOGIES** – to receive and consider apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors' Declarations of Interest in items on the agenda and agree Dispensations.
- 3. MATTERS ARISING AND ACTIONS** – to confirm matters arising and report actions from the last meeting.
- 4. MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting of 6th January 2015.
- 5. NEIGHBOURHOOD WARDEN SCHEME REPORT** - to receive the Neighbourhood Wardens report.
- 6. INFORMATION ITEMS** – Clerk to provide information on:
 - 6.1** Local Council Award Scheme
 - 6.2** General Power of Competence
 - 6.3** Online banking / Parish Council debit card.
- 7. ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee
- 8. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

9. FINANCE MATTERS AND STATEMENT OF ACCOUNTS

9.1 To receive and agree details of the Income & Expenditure Report, Petty Cash Expenditure and Payments List for January 2015.

9.2 To receive a report on Internal Control of Parish Council financial procedures.

10. GRANT REQUEST

10.1 To consider a request from the Steyning Country Fair Committee regarding a grant towards use of rooms at the Steyning Centre on May Bank Holiday.

11. ISOLATION & LONELINESS

12. COMMUNITY INFRASTRUCTURE LEVY

13. DATE OF NEXT MEETING: Tuesday 3rd March 2015

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING