

Steypning Parish Council



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The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

www.thestyningcentre.co.uk

**TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 6TH SEPTEMBER 2016 AT 7.45 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment used in the Steyning Centre and Plugged into the main electrical supply must be PAT tested.

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE
ASKED TO LEAVE BEFORE ITEM 16 DUE TO THE CONFIDENTIAL NATURE OF THE ITEM
(Standing Order 3e applies)**

A G E N D A

1. **APOLOGIES** – to receive and consider apologies for absence
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – To note Declarations of Interest and any dispensations
3. **QUESTIONS FROM THE FLOOR:**
4. **MINUTES OF THE PREVIOUS MEETING** – to agree the minutes of the meeting held on 2nd August 2016.
5. **MATTERS ARISING AND ACTIONS** – to confirm matters arising and report actions from previous meetings.
 - 5.1 45.1 – transfer funds to H&L budgets
 - 5.2 46.3 – still to look at back up IT alternative solution
6. **SAYS**
 - 6.1 Update, discuss and agree way forward with Horsham Matters and any financial implications for budgets 2017/18 and formation of new Joint Parishes Youth Committee
- 7.0 **PREVENTION OF LEGIONNAIRES DISEASE**
 - 7.1 Update inc quotes received to date
 - 7.2 Discuss and agree way forward

8.0 BUDGETS 2017/18

8.1 Discuss and agree way forward

9. SECTION 106 MONIES

9.1 Update

9.2 See list previously circulated of various projects to inform discussion way forward.

10. ANY ITEMS FROM COMMITTEE MEETINGS – items requiring financial approval or actions from this Committee

10.1 Playing Fields Committee - To discuss and agree in principle financial implication for fencing at Rublees allotments

11. FINANCE MATTERS

11.1 To consider and agree Income & Expenditure Report for August 2016.

11.2 To agree request by Clerk to add Financial Regulations to Working Practices Group for review

11.3 To consider and agree in principle request to release funds from training budget to send x councillors on Planning training course £55 + VAT pp - Cllr Muggridge to update

12. WARDENS REPORT

13. ANNUAL RETURN YEAR ENDED 31.3.2016

13.1 To note Annual Return for 2015/16

14. INFORMATION AND CORRESPONDENCE ITEMS

14.1 email for Recording of meetings – to be added to agenda for Working Practices Group

14.2 update on Big Lottery grant for High Street toilets, contract awarded

15. DATE OF NEXT MEETING: 7.45pm on 4th October 2016

Due to the confidential nature of this item, Cllr Syred will propose that this be discussed in a confidential session - Standing Order 3e applies

16. CCTV

16.1 Update and discuss and agree way forward and any financial implications inc consideration of recent report from supplier

C Stephenson

**Carol Stephenson
Clerk to the Council**