

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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**TO ALL MEMBERS OF THE FINANCE AND COMMUNITY COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 9 MAY 2017 AT 7.30 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE ASKED TO LEAVE BEFORE ITEM 13 DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS (Standing Order 3e applies)

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest regarding any matters on the agenda.
- 3.0 PUBLIC PARTICIPATION.** Up to 15 minutes will be available to allow for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 4.0 MINUTES.** To accept the minutes of the meeting held on 11 April 2017 as a correct record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** F&C/162.2 Bank Account for Council Reserves. Ongoing.
 - 5.2** F&C/162.6 Car Park Charges, meeting with HDC. Update.
 - 5.3** F&C/164.1. Legionnaires Testing. Quotation for 12 monthly checks by TSS has been accepted.
 - 5.4** F&C/165.1 Deed of Variation of Lease on High Street Toilets with HDC. HDC has been informed that the deed of variation is accepted.
 - 5.5** F&C/167.1 Telephony. Investigation of alternative provider ongoing.
 - 5.6** F&C/168.2 Funds to carry forward from 2016/17. See item 10.2 below



Locum Parish Clerk: Linda Baker
Deputy Clerk: Hazel Roxby

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5.7 F&C/169.1. Steyning in Bloom. To note that the Internal Auditor has confirmed that it is not possible for the Parish Council to take over the payment of the account for floral displays on behalf of SIB to reclaim VAT, as requested.

6.0 PAYMENTS 2017/18

6.1 To approve list of payments made by the council 1.4.17 – 31.4.17 (to follow)

7.0 STEYNING AREA YOUTH SERVICES (SAYS)

Oral report Cllr Bowell.

8.0 JOINT PARISHES YOUTH COMMITTEE (JPYC)

Oral report Cllr Syred.

9.0 ANY ITEMS FROM COMMITTEE MEETINGS items requiring financial approval or actions from this Committee

9.1 Highways and Lighting Committee – 25.4.17

10.0 FINANCIAL MATTERS

10.1 To agree Income & Expenditure Report for April 2017 (to follow)

10.2 To agree funds to carry forward to 2017/18

11.0 INFORMATION/CORRESPONDENCE ITEMS

11.1 Letter from Steyning Music Society dated 19.4.17. (To note that grants will be considered in June 2017.)

12.1 To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with standing Orders s.3(e), to exclude the press and public on the grounds that the confidential matters to be discussed under items 13-15 below would be prejudicial in the public interest.

13.0 CCTV

13.1 Update from Cllr Muncey.

14.0 STAFFING MATTER

14.1 Appointment of new Clerk

15.0 LEGAL EXPENSES

15.1 To note the response from the council's insurers.

16.0 DATE OF NEXT MEETING – to be advised following full Parish Council meeting on 15 May 2017.

Linda Baker
Locum Clerk to the Parish Council



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