

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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**TO ALL MEMBERS OF THE FINANCE AND COMMUNITY COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 11th APRIL 2017 AT 7.45 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE ASKED TO LEAVE BEFORE ITEM 13 DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS (Standing Order 3e applies)

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations
- 3.0 QUESTIONS FROM THE FLOOR**
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 14.3.17.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** F&C/16/144.1- SAYS – MOU, Terms of Reference, new Contract with Horsham Matters agreed Full Council EOM 27.3.17. Signed copy sent to Horsham Matters.
 - 5.2** F&C/16/150.3- New bank account being progressed.
 - 5.3** F&C/16/156.6&7--St Barnabas and Steyning Music Society both advised to re-apply for grant after 1.4.17; Deputy Clerk has advised on ownership of two pianos
 - 5.5** F&C/16/150.9– painting of CCTV pole see item 13 below
 - 5.6** F&C/16/150.10 – gas care agreement passed to Steyning Centre Committee to take forward
 - 5.7** F&C/16/151.1 – meeting arranged with HDC re Economic Strategy
 - 5.8** F&C/16/155.1 - CCTV project – see item 13 below
 - 5.9** F&C/16/156 - staff matter – confidential item – see item 14 below



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
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6.0 PAYMENTS 2016/17

6.1 To approve list of payments made by the council 1.3.17 – 31.3.17

7.0 LEGIONNAIRES REPORT

7.1 Clerk to request re-consideration of future testing/maintenance responsibility

8.0 VARIATION OF LEASE, HIGH STREET TOILETS

8.1 Discuss and agree variation of lease from Horsham District Council

9.0 ANY ITEMS FROM COMMITTEE MEETINGS items requiring financial approval or actions from this Committee

9.1 Playing Fields Committee – 28.3.17

9.2 Steyning Centre Committee – 4.4.17

10.0 TELEPHONY

10.1 Discuss possible alternative telephony solution

11.0 FINANCIAL MATTERS

11.1 To agree Income & Expenditure Report for March 2017

11.2 To agree funds to carry forward to 2017/18

11.3 Application for grant from West Sussex Mediation Service

12.0 INFORMATION/CORRESPONDENCE ITEMS

12.1 Letter from Steyning in Bloom dated 30.3.17

Due to the confidential nature of the following items, Chairman will propose that these be discussed in a confidential session - Standing Order 3e applies

13.0 CCTV

13.1 Update from Cllrs Goldsmith and G Sullivan including approach, timeline, costs

14.0 STAFFING MATTER

14.1 Progress on appointment of new Clerk

15.0 LEGAL EXPENSES

15.1 Legal support for potential litigation

16.0 DATE OF NEXT MEETING – 7.45pm on 9th May 2017

C Stephenson

Carol Stephenson
Clerk to the Parish Council



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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