

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
Cllr Pearcey, Cllr Bowell, Cllr Northam, Cllr Lloyd, Cllr Willett, Cllr Muggeridge, Cllr Goldsmith,
Cllr Trundle and Cllr Syred.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 14TH NOVEMBER 2017 AT 7.30 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE ASKED TO LEAVE BEFORE ITEM 11 DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS (Standing Order 3e applies)

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR - PUBLIC PARTICIPATION.** Up to 15 minutes (2 minutes per person), will be allowed for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 4.0 MINUTES.** To accept the minutes of the meetings held on 10th October 2017 as a correct record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** F&GP/17/47.2 Telephony. Investigation of alternative provider update from Clerk
 - 5.2** F&GP/17/47.4 Bowling Club Lease - update
 - 5.3** F&GP/17/44.1 Chairs and Clerks training - date
 - 5.4** F&GP/17/49.2 Springwells ownership – see supporting paper
 - 5.5** F&GP/17/51.1 Salaries question.
 - 5.6** F&GP/17/55.2 HDC Grants re street cleaning
 - 5.7** F&GP/17/55.3 Street cleaning update



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

6.0 PAYMENTS 2017/18

6.1 To approve list of payments made by the council 21.9.17 – 31.10.17 (Supporting paper)

7.0 JOINT PARISHES CEMETRY COMMITTEE UPDATE

7.1 Update from Cllr Bowell

8.0 ANY ITEMS FROM COMMITTEE MEETINGS

Items requiring financial approval or actions from this Committee

8.1 Premises Committee

8.2 Amenities Committee

9.0 FINANCIAL MATTERS

9.1 To agree Income & Expenditure Report for October 2017 (supporting paper)

9.2 Budgets for next year – 2017/18

9.3 Projects for next year 2017/18 – see supporting paper

9.4 Neighbourhood wardens – process for review including possible rota change being discussed

9.5 Purchasing Rialtas phased budget module – See supporting paper

10.0 INFORMATION/CORRESPONDENCE ITEMS

Due to the confidential nature of the following item, Chairman will propose that this be discussed in a confidential session - Standing Order 3e applies

11.0 MILLENNIUM AWARD

11.1 Discuss and agree nominations for the Millennium Awards 2017 – see supporting papers

12.0 DATE OF NEXT MEETING – 12th December 2017.

John Fullbrook

Clerk to the Parish Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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