

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

www.thesteyningcentre.co.uk

Telephone: 01903 812042

TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
Cllr Pearcey, Cllr Bowell, Cllr Northam, Cllr Lloyd, Cllr Willett, Cllr Muggeridge, Cllr Goldsmith,
Cllr Trundle and Cllr Syred.

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 12TH DECEMBER 2017 AT 7.30 PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR - PUBLIC PARTICIPATION.** Up to 15 minutes (2 minutes per person), will be allowed for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 4.0 MINUTES.** To accept the minutes of the meetings held on 14th November 2017 as a correct record.
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** F&GP/17/61.1 Telephony. Investigation of alternative provider - ongoing
 - 5.2** F&GP/17/61.2 Bowling Club Lease – ongoing
 - 5.3** F&GP/17/61.3 Chairs and Clerks training – update from Clerk
 - 5.4** F&GP/17/61.4 Springwells pump on Asset register – update from Clerk
 - 5.5** F&GP/17/61.6 Additional Cleansing grant – ongoing
 - 5.6** F&GP/17/61.7 Additional Bin clearances on Farmers Market - Actioned
 - 5.7** F&GP/17/65.1 Financial Matters questions – update from Clerk
 - 5.8** F&GP/17/65.2.2 Post Office service – ongoing



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.9 F&GP/17/65.3 Projects list updated – See Agenda Item 9.3
- 5.10 F&GP/17/65.4 Neighbourhood wardens Management committee – representation – Clerk update
- 5.11 F&GP/17/65.5 Phased Budget software purchase – Update from Clerk
- 5.12 F&GP/17/68.1 Millennium Awards - Actioned

6.0 PAYMENTS 2017/18

- 6.1 To approve list of payments made by the council 31.10.17 – 30.11.17 (Supporting paper)

7.0 JOINT PARISHES CEMETRY COMMITTEE UPDATE

- 7.1 Update from Cllr Bowell / Cllr Willett

8.0 ANY ITEMS FROM COMMITTEE MEETINGS

Items requiring financial approval or actions from this Committee

- 8.1 Premises Committee
{Two financial items under Repairs Budget Line 4342 - £2,138.50 for works to become Safety compliant in Main Kitchen and £1,023.00 for essential repairs to Steyning Centre radiators – There is budget allowance to cover it}
- 8.2 Amenities Committee

9.0 FINANCIAL MATTERS

- 9.1 To agree Income & Expenditure Report for November 2017 - Supporting paper
- 9.2 Budgets for next year – 2017/18 – Supporting paper
- 9.3 Projects for next year 2017/18 – Supporting paper

10.0 GRANTS

- 10.1 Chamber of Commerce – Christmas Lights – Cllr Pearcey update
- 10.2 Grant request from SCO to cover Liability insurance – See supporting paper

11.0 YOUTH SERVICE PROVISION

- 11.1 Update from Cllr Syred
- 11.2 To agree commitment to Youth service provision for Year 2018/19 – See supporting papers

12.0 NEIGHBOURHOOD WARDENS

- 12.1 To agree commitment to Neighbourhood wardens programme for 2018/19 – See supporting papers

13.0 DATA PROTECTION

- 13.1 Report from Clerk – See supporting paper

14.0 INFORMATION/CORRESPONDENCE ITEMS

- 14.1 High Street Paint on the road – See supporting paper

15.0 DATE OF NEXT MEETING – 9th January 2017.

John Fullbrook
Clerk to the Parish Council



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Deputy Clerk: Hazel Roxby

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