

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

---

**TO ALL MEMBERS OF THE FINANCE AND GENERAL PURPOSES MEETING  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 10<sup>TH</sup> OCTOBER 2017 AT 7.30 PM  
IN THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.*

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE ASKED TO LEAVE BEFORE ITEM 15 DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS (Standing Order 3e applies)**

## AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR - PUBLIC PARTICIPATION.** Up to 15 minutes (2 minutes per person), will be allowed for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with standing orders.
- 4.0 MINUTES.** To accept the minutes of the meetings held on 12<sup>th</sup> September 2017 as a correct record.
- 5.0 MATTERS ARISING AND ACTIONS**
  - 5.1** F&GP/17/39.3 Deed of Variation of Lease on High Street Toilets
  - 5.2** F&GP/17/39.4 Telephony. Investigation of alternative provider update from Clerk
  - 5.3** F&GP/17/39.5 Steyning in Bloom
  - 5.4** F&GP/17/39.6 Bowling Club Lease - update
  - 5.5** F&GP/17/39.13.1 Street Cleaning contract – see under item 12.1
  - 5.6** F&GP/17/39.13.2 High street Car Park cleaning – see under item 12.1
  - 5.7** F&GP/17/44.1 Chairs and Clerks training



Parish Clerk: John Fullbrook  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)

**6.0 PAYMENTS 2017/18**

**6.1** To approve list of payments made by the council 1.9.17 – 21.9.17

**7.0 JOINT PARISHES CEMETRY COMMITTEE UPDATE**

**7.1** Update from Cllr Bowell

**8.0 ANY ITEMS FROM COMMITTEE MEETINGS**

Items requiring financial approval or actions from this Committee

**8.1** Premises Committee

**8.2** Amenities Committee

**9.0 FINANCIAL MATTERS**

**9.1** To agree Income & Expenditure Report for September 2017

**9.2** Clerk started CiLCA course

**9.3** Precept Payment

**9.4** Budgets for next year

**10.0 ALLOTMENTS**

**10.1** An update on figures relating to annual subscription payments and lease agreement signatories from Clerk and any actions

**11.0 INFORMATION/CORRESPONDENCE ITEMS**

**11.1** Nominations for Millennium award – to agree nominees by November meeting

**11.2** General Data protection Act – regulations come into force in May 2018

**Due to the confidential nature of the following item, Chairman will propose that this be discussed in a confidential session - Standing Order 3e applies**

**12.0 STREET CLEANING CONTRACT**

**12.1** To discuss Street Cleaning contract arrangements

**13.0 DATE OF NEXT MEETING – 14<sup>th</sup> November 2017.**

**John Fullbrook**

**Clerk to the Parish Council**



Parish Clerk: John Fullbrook  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)