

# Steyning Parish Council



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## MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 3<sup>RD</sup> MAY 2016 AT 7.00PM AT THE STEYNING CENTRE

**Present:** Cllrs Muggridge, Trundle, Toomey and Bowell

**Members of the public:** Clerk: Hazel Roxby

### MINUTES

**P15/251 APOLOGIES** –apologies were received and accepted for absence from Cllrs Muncey, Lloyd & Hanson

#### **P15/252 DECLARATIONS OF INTEREST**

**252.1** There was a declaration of personal and pecuniary interest from Councillor Muggridge on item 255.3 as the applicant and owner of property, also a personal interest in item 256.1 as a neighbour. Cllr Bowell declared a personal interest to item 255.4 as a member of the Cricket Club. Cllr Trundle declared a personal interest to 255.1 as a resident of Clivedale.

#### **P15/253 MINUTES**

244.1 Cllr Bowell **proposed, seconded** by Cllr Trundle that the minutes of the meeting of Tuesday 19th April be approved as a correct record of the meeting and signed by the Chairman. **Agreed**

**P16/254 MATTERS ARISING AND ACTIONS-** To receive information arising from the last meeting.

**254.1-245.1** A working party meeting was held on Tuesday 12<sup>th</sup> April to discuss comments from residents concerning the parish councils draft Conservation Area Document. Cllr Muggridge will summarise and present the proposed changes discussed to the committee as soon as possible.

**254.2-245.2** Query with HDC Planning why the conditions requested were not added to the approval notice for DC/15/2733- 4 Coxham Lane – Awaiting reply

**254.3-245.3** A letter be sent to WSCC asking for double yellow lines within the Conservation Area to be made narrower and paler (attach photos submitted from resident to demonstrate the issue) Ongoing

**254.4-246.6** Deferred request from Cricket Club for illuminated sign on right-hand side of the entrance to car park. – Agenda Item.

**254.5-249.2** Request planning officer from WSCC come to meeting when more information is available - Cllr Bowell to email Cllr David Barling and WSCC to arrange a public meeting as soon as possible.

**254.6-249.3** Graham Goodenough has sent the Health and Safety report concerning the Chalk Pit Newham Lane – sent to all members of the committee.

**254.7-249.4** The rules concerning size of buildings needing permission to be demolished in a conservation Area are within the Planning(Listed Buildings and Conservation Areas) Act 1090 and Policy DC12 of the General Development Control Policies adopted by HDC in 2007.



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## **P15/2556 PLANNING APPLICATIONS**

### **255.1 DC/16/0916 – Clivedale, Castle Lane – Surgery to 1 x Beech Tree**

Cllr Muggridge **proposed, seconded** by Cllr Toomey **No Objection subject to the advice of Horsham District Councils Arboricultural Officer. Agreed**

### **255.2 DC/16/0243 – Mouse Cottage, Mouse Lane - Surgery to 1 Ash Tree**

Cllr Howell **proposed, seconded** by Cllr Trundle **No Objection subject to the advice of Horsham District Councils Arboricultural Officer. Agreed**

Cllr Muggridge left the room and took no part in the following item due to a personal and pecuniary interest. Cllr Howell took the Chair.

### **255.3 DC/16/0756 – Clifton Lodge, College Hill – Small single storey rear/side extension to dining room with direct access to rear garden and inset roof light.**

Cllr Toomey **proposed, seconded** by Cllr Trundle **No Objection. Agreed**

### **255.4 Request for PC advice from Cricket Club for illuminated sign on right-hand side of the entrance to car park.**

Councillors queried the effectiveness of the sign in the proposed area however as there is no other position available. Sign deemed acceptable to SPC Cllr Toomey **proposed, seconded** by Cllr Trundle.

## **P15/256 LATE APPLICATIONS**

### **256.1 DC/16 0637 – Carisbrooke Lodge, 36 Goring Road – Surgery to 1 x Copper Beech Tree**

Cllr **proposed, seconded** by Cllr **No Objection subject to the advice of Horsham District Councils Arboricultural Officer. Agreed**

### **256.2 DC/6/0621 – 22 High Street – Surgery to 1 x Lime Tree (Works to Trees in a Conservation Area)**

Cllr Toomey **proposed, seconded** by Cllr Howell **No Objection subject to the advice of Horsham District Councils Arboricultural Officer. Agreed**

Cllr Muggridge queried the need to view planning applications for Tree works as almost invariably the comment returned is “No objection subject to the Arboricultural Officer advice.” Cllr Toomey felt that each tree plan should be seen and discussed as the situations; locations and impact on street scenes vary greatly.

Cllr Muggridge invited councillors to send their comments on the subject to him.

## **P15/257 ENFORCEMENT NOTIFICATIONS**

None for this meeting.

## **P15/258 PLANNING DECISIONS FROM HDC-**

### **Permitted**

**DC/16/0034- 3 Church Street** - Refurbishment to a listed cottage, to include repairs to windows and doors, installation of mains gas, replacing kitchen and bathroom, re-wiring and re-plumbing, installing central heating system, timber treatment (Full Planning)

**DC/16/0035 - 3 Church Street** - Refurbishment to Listed cottage in very poor state of repair, to include repairs to windows and doors, installation of mains gas, replacing kitchen and bathroom, re-wiring and re-plumbing, installing central heating system, timber treatment (Listed Building Consent)

**DC/16/0277 – Watersmead, Dog Lane** - Erection of a rear dormer, new front entrance and the blocking up of the existing entrance, installation of roof lights, windows to be upgraded to timber double glazed as well as large patio doors to the rear and re-establishing an existing access.

**DC/16/0546 - 14 Newham Lane** - Erection of a proposed bay window and porch

**DC/16/0697 - 14 High Street** - Fell 1 x Fig Tree T1 \_ 1 x Sumach Tree T2 (Steining Conservation Area)

## **P15/259 DRAFT WEST SUSSEX JOINT MINERALS LOCAL PLAN -**

**259.1** to discuss the plan and the way forward for responding to the consultation by 17<sup>th</sup> June.

Cllr Howell informed that he has been in discussion with County Councillor David Barling concerning getting an



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extension to the consultation period. Cllr Muggridge proposed, seconded by Cllr Trundle that Cllr Bowell will email Cllr Barling with available dates to organise a public meeting with a representative from WSCC to discuss the proposal and have a question and answer session for councillors and residents. It was noted that councillors wishing to attending the meeting would need to read the documentation to be fully informed of the proposal before the meeting.

**259.1** Correspondence received from residents concerning the Consultation document. Copies sent to all members of the Committee.

**P15/260 HDC SHELAA ASSESMENT 2016.**

**260.1** Cllrs had previously sent update comments and it was agreed to re-send the comments.

**P15/261 CORRESPONDENCE/INFORMATION**

**261.1** Correspondence from CAGNE – sent to all committee members.

**261.2** Invite to nominate a community Noise Group representative for Gatwick Airport Noise Management Board – Cllrs considered the invite and felt that as only 2 representatives can be nominated it would more appropriate for other parishes nearer the airport to have the chance of being nominated Cllr Bowell **proposed, seconded** by Cllr Muggridge that no nomination be made. **Agreed.**

**P15/262 DATE OF NEXT MEETING: Tuesday 17<sup>th</sup> May 2016 at 7.00pm**

The meeting closed at 20:25

Signed: ..... Date: 17th May 2016  
Chairman

**Actions**



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