

Steyping Parish Council



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MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 19th APRIL 2016 AT 7.00PM AT THE STEYNING CENTRE

Present: Cllrs Hanson, Trundle and Bowell

Members of the public: 3

Cllr Barling also attended the first part of the meeting .

Clerk: Hazel Roxby

MINUTES

In the absence of the Chairman and Vice Chairman Councillor Bowell took the Chair.

P15/242 APOLOGIES –apologies were received and accepted for absence from Cllrs Muncey, Lloyd, Muggridge and Toomey.

P15/243 DECLARATIONS OF INTEREST

243.1 There was a declaration of personal interest from Councillor Bowell on item 246.6 as he is a member of the Cricket Club.

P15/244 MINUTES

244.1 Cllr Bowell **proposed, seconded** by Cllr Hanson that the minutes of the meeting of Tuesday 5th April be approved as a correct record of the meeting and signed by the Chairman. **Agreed**

P16/245 MATTERS ARISING AND ACTIONS- To receive information arising from the last meeting.

245.1 -237.1 A working party meeting was held on Tuesday 12th April to discuss comments from residents concerning the parish councils draft Conservation Area Document. Cllr Muggridge will summarise and present the proposed changes discussed to the committee as soon as possible.

245.2 - 237.2 Query with HDC Planning why the conditions requested were not added to the approval notice for DC/15/2733- 4 Coxham Lane – Awaiting reply

245.3-240.2 A letter be sent to WSCC asking for double yellow lines within the Conservation Area to be made narrower and paler (attach photos submitted from resident to demonstrate the issue) Ongoing

P15/246 PLANNING APPLICATIONS

246.1 DC/16/0697 – 14 High Street – Fell 1 x Fig Tree, 1 X Sumach Trees (Steyning Conservation Area)

Cllr Bowell **proposed, seconded** by Cllr Hanson **No Objection subject to the advice of HDC's Arboricultural Officer. Agreed.**

246.2 DC/16/0701 – 1 Dingemans Court, Shooting Field – Surgery to 1 x Silver Birch (Tree Preservation Order)

Cllr Bowell **proposed, seconded** by Cllr Hanson **No Objection subject to the advice of HDC's Arboricultural Officer. Agreed.**



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246.3 DC/16/0696 – The Lodge, Little Drove – Variation of Condition 1 to previously approved application DC/15/2712 (Conversion of existing dwelling to two dwellings) to add a conservatory to the proposed plans.

Cllr Bowell **proposed, seconded** by Cllr Trundle **No Objection. Agreed.**

256.4 DC/16/0569 – 1 Wyckham Dale Cottages, Wyckham Lane – Erection of a two storey side extension and balcony to south west elevation.

Cllr Bowell **proposed, seconded by** Cllr Trundle **No Objection. Agreed**

246.5 DC/16/0589 – 10 High Street – Garage strengthening and refurbishment.

Cllr Hanson **proposed, seconded by** Cllr Trundle **OBJECTION. The councillors are concerned that the garage door is not in keeping with the surrounding buildings and looks out of place in a Conservation Area. Councillors noted that they have no objection to the rest of the building. Agreed**

246.6 Request from Cricket Club for illuminated sign on right-hand side of the entrance to car park.

This item was deferred to the next meeting as Cllr Bowell had declared an interest as a member of the club which only left 2 members to make a decision.

P15/247 LATE APPLICATIONS

None for this meeting

P15/238 ENFORCEMENT NOTIFICATIONS

238.1 Flint wall at Newham House, Dog Lane – brickwork queried - Madeleine Hartley informed that Conservation Officer was happy with the work when inspected in January.

238.2 Elmley House- Enforcement Dept. to look into work being carried out at

P15/248 PLANNING DECISIONS FROM HDC-

Permitted

DC/16/0362 - Gatewick Church Lane - Surgery to 1 x Willow tree (Work to Trees in Conservation Area)

DC/16/0399 - Lloyds Bank TSB Limited 37 High Street - Removal of fascia sign, hanging projecting sign, over ATM tablet sign, external ATM and internal furniture and equipment (Listed Building Consent)

DC/16/0364 - 14 High Street - Proposed external staircase to rear

Withdrawn

DC/15/2123 - Norfolk Cottages, High Street - Demolition of existing single storey extension and erection of a new single storey extension and of a shed/studio with guest bedrooms within rear garden (Full Planning)

DC/15/2124 - Norfolk Cottages - High Street - Demolition of existing single storey extension and erection of a new single storey extension and of a shed/studio with guest bedrooms within rear garden (Listed Building Consent)

P15/249 CORRESPONDENCE/INFORMATION

249.1 Horsham District Local Plan Newsletter – Spring 2016 – Sent to committee members

249.2 Information on the Joint Minerals Local Plan for West Sussex has been received The consultation period will be open for comment until Friday 17th June. West Sussex County Councillor David Barling informed that he had meet with concerned residents and he will be keeping the residents informed of all information. He informed that he will be asking for the consultation period to be extended. He advised that SPC invite a WSCC Planning Officer to a meeting with residents at the Steyning Centre. There is another residents meeting planned on Saturday 30th April. The information received from WSCC is available to view in the Parish office, the Library and online at www.westsussex.gov.uk/mwdf .

249.3 Graham Goodenough from HDC Health and Safety has said he is now able to meet with councillors if a meeting is still required. Ask Cllr Muggridge his thoughts on this.



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249.4 Information was requested concerning demolishing a building within the conservation area. HDC have informed that any building in a conservation area over a volume of more than 115 cubic metres needs permission to be demolished. Deputy Clerk was requested to get further information on this.

P15/250 DATE OF NEXT MEETING: Tuesday 3rd May 2016 at 7.00pm

The meeting closed at

Signed: Date: 3rd May 2016
Chairman

Actions

- 245.1 -237.1** A working party meeting was held on Tuesday 12th April to discuss comments from residents concerning the parish councils draft Conservation Area Document. Cllr Muggridge will summarise and present the proposed changes discussed to the committee as soon as possible.
- 245.2 - 237.2** Query with HDC Planning why the conditions requested were not added to the approval notice for DC/15/2733- 4 Coxham Lane – Awaiting reply
- 245.3-240.2 A letter be sent to WSCC asking for double yellow lines within the Conservation Area to be made narrower and paler (attach photos submitted from resident to demonstrate the issue) Ongoing
- 246.6** Discuss deferred request from Cricket Club for illuminated sign on right-hand side of the entrance to car park.
- 249.2 Suggest working party meeting for planning committee to discuss joint minerals local plan request planning officer from WSCC come to meeting when more information is available.
- 249.3 Query with Cllr Muggridge re a meeting with Graham Goodenough
- 249.4 Request further information on size of buildings needing permission to be demolished.



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