

Steypning Parish Council



The Steypning Centre, Fletcher's Croft, Steypning,
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MEETING OF THE HIGHWAYS AND LIGHTING COMMITTEE HELD ON 25th April 2017 AT 7.45PM IN THE STEYPNING CENTRE

Present : Cllrs Muncey, Bowell, Trundle

Clerk : Cllr. Tim Lloyd

Members of the Public : None

MINUTES

H&L/16/81	APOLOGIES	ACTION
81.1	Cllrs Northam, Syred, Sullivan and Picking	
H&L/16/82	DECLARATIONS OF INTEREST AND DISPENSATIONS	
82.1	None	
H&L/16/83	QUESTIONS FROM THE FLOOR	
	None	
H&L/16/84	MINUTES OF PREVIOUS MEETING	
84.1	Cllr G Muncey proposed and Cllr Bowell seconded that the minutes of the meeting held on 7.3.17 be accepted as a true record of the meeting. Agreed	
H&L/16/85	MATTERS ARISING AND ACTIONS	
85.1	H&L/16/71.1 – Ongoing	PB/BP
85.2	H&L/16/72.1 – Actioned	
85.3	H&L/16/72.2 – Actioned	
85.4	H&L/16/73.1- Actioned	
85.5	H&L/16/73.2 – Item 8 on agenda.	
85.6	H&L/16/75.1 – Awaiting response from RADAR to become member of national key scheme	Clerk/GM
85.7	H&L/16/75.2 – as gents toilet now open it was decided not have an official opening	
85.8	H&L/16/75.3 – Actioned. Caretaker to be instructed to wet/vax more than once per week. Number of times to be decided with Deputy Clerk	Dep. Clerk



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Deputy Clerk: Hazel Roxby

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85.9	Actioned	
85.10	Actioned	
85.11	Actioned	
85.12	Item 9 on agenda	
85.13	Wardens had advised that they were not aware of DNA testing elsewhere and it was thought not to be a practical solution	
85.14	Actioned	
85.15	One quote received for cleaning the Poem in the Stone. It was reported that the Deputy Clerk believed that the council had received money for its maintenance. Cllr Muncey proposed that a decision was deferred to the next meeting. Cllr Howell seconded. Agreed.	Clerk/GM
85.16	Patching PC want SPC to support them over the proposed northern by-pass to A27 and Cllr Muncey has registered to find out when the consultation period starts	
85.17	Richard Goring will give permission for T Cree to look into further works off Charlton Court. Meeting with WSCC Highways Engineer due on 27 th April to discuss how to reduce water run-off to Horsham Road from Calcot and Wappingthorn farms. Cllr Muncey then proposed to contact Landbuild for a quote prior to Op watershed Grant appln. Priority to be given to Horsham Road appln. Cllr P Howell seconded. Agreed	GM Clerk
85.18	Clerk to action letter re: rate relief for public toilets	
H&L/16/86	FINANCIAL REPORT	
86.1	Surplus of £5,904 on H&L and surplus of £4,193 on toilets due to grants for toilets and lamp posts. Cllr Muncey proposed and Cllr Howell seconded that the I&E report be accepted. Agreed	
86.2	Actioned on 85.15 under Matters Arising	
H&L/16/87	RURAL CAR PARKS	
88.1	Cllrs Muncey and Howell had met with contractor while cleaning was taking place and were disappointed to find that the machine being used was old and that the hose had been adapted so could not be used as designed and that under the contract the contractor would have to clean nooks and crannies manually. The had contractor confirmed that the machine was temporary. Cllr Muncey had confirmed to the contractor that the council required an A standard finish. The contractor would like the PC to place a sign on the bins to put cigarette butts into the bins rather than throw them on the pavement. There was a cost of £15 + delivery and 8 were needed for the High Street. Cllr Muncey proposed and Cllr Howell seconded that the signs should be bought. Agreed	Clerk/GM
H&L/16/89	IMPROVEMENTS TO HIGH STREET SAFETY PEDESTRIANS/MOTOR VEHICLES	
89.1	A resident had put forward a Community Highway scheme to improve the safety of pedestrians in the High Street. Ongoing	Clerk

H&L/16/90 **CORRESPONDENCE/INFORMATION ITEMS**
90.1 None.

H&L/16/91 **Date of next meeting to be advised- will now be Amenities and Open Spaces committee.**

Signed **Date**
Chairman



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