

# Steypning Parish Council



The Steypning Centre, Fletcher's Croft, Steypning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

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## MEETING OF THE HIGHWAYS AND LIGHTING COMMITTEE HELD ON 22<sup>ND</sup> NOVEMBER 2016 AT 7.30PM IN THE STEYPNING CENTRE

Present : Cllrs Bowell, G. Sullivan, Northam, Picking, Syred

Clerk : Carol Stephenson

Members of the Public : 2 part; Cllr Muggridge,

### MINUTES

H&L/16/53 53.1	APOLOGIES Cllrs Muncey, Trundle	ACTION
H&L/16/54 54.1	DECLARATIONS OF INTEREST AND DISPENSATIONS None	
H&L/16/55 55.1	<p><b>QUESTIONS FROM THE FLOOR</b></p> <p>Q. Mr Hutchings hadn't heard until recently about the proposed car park charges and is very disturbed by that he hears. What is happening and what are the council doing about it ?</p> <p>A. Cllrs explained HDC are seeking to introduce charging for rural car parks as from 1.4.17 and why. More importantly that SPC are strongly opposed to this and have registered their objections. Mr Hutchings was advised of a meeting due to take place on 23<sup>rd</sup> November 2016 in Pulborough which is open to the public where this matter is being discussed – both councillors and members of the public are encouraged to attend.</p> <p>Q. Cllr Muggridge asked if anyone had considered the consequential impact introducing car park charging would have to the town, businesses, residents etc. ?</p> <p>A. Cllr Bowell advised that Chamber of Trade and others are assessing this now.</p>	<b>ALL</b>

- H&L/16/56**      **MINUTES OF PREVIOUS MEETING**  
**56.1**            Cllr Bowell **proposed** and Cllr G Sullivan **seconded** that the minutes of the meeting held on 18.10.16 be accepted as a true record of the meeting. **Agreed**
- H&L/16/57**      **MATTERS ARISING AND ACTIONS**
- 57.1**            H&L/16/41.1 – Dingmans Court traffic issues - on going
- 57.2**            H&L/16/43.2 – noted. Cllrs Bowell and Picking to drive round and take note of any occurrences **PB/BP**
- 57.3**            H&L/16/43.3 – HDC have advised no proposals to take any action at present, to re- visit in 2018 - noted
- 57.4**            H&L/16/44.1 – High Street toilets update – noted. Cllr Picking to visit tomorrow to see if any progress on site **BP**
- 57.5**            H&L/16/45.1 – item 7 on agenda
- 57.6**            H&L/16/46.1 – item 6 on agenda
- 57.7**            H&L/16/47.1 – item 10 on agenda
- 57.8**            H&L/16/48.1 - noted
- 57.9**            H&L/16/49.1 - noted
- 57.10**          H&L/16/50.1 – electricity supplier - noted
- 57.11**          H&L/16/51.1 – noted
- 57.12**          H&L/16/51.3 – cllrs advised matter of positioning of wheelie bins in Cripps Lane has been resolved - noted
- H&L/16/58**      **RURAL CAR PARKS**
- 58.1**            Cllr Bowell advised of letter received from HDC in response to letter sent from this council objecting to the proposed introduction of car park charges from 1.4.17 advising the matter is to be considered by Horsham District Council on 24.11.16 with a view to recommending this be agreed. Clerk to send letter sent to HDC to all cllrs. Leisure Centre car park not included in this review which suggests there will then be a two tier charging system in operation, something which HDC have said they wish to avoid across the Horsham district - to raise at tomorrow’s CLC meeting. All cllrs of this committee wish to place on record that they object to the proposed introduction of car park charges in Steyning. **Clerk**
- H&L/16/59**      **STREET CLEANING AND LITTER CONTRACT**
- 59.1**            Cllr Bowell reminded that there were no bids for this contract. Cllrs Northam and Muncey met with existing contractor and discussed extending the existing contract beyond 31.12 16 to 31.3.17 to allow time for the council to re-tender which he has agreed to do, but this will need to be ratified by Finance and Community Committee on 6.12.16. A revised tender has been drafted excluding the litter bins on MPF, circulated with these papers. Cllr G Sullivan expressed some concern that the exclusion of the litter bins on MPF was being done at the request of the existing contractor, at a time when members of the public are telling cllrs that the litter bins on the MPF are not being emptied now which appears to suggest the contractor is not meeting the terms of the existing contract. Cllr Syred asked if the Clerk or Deputy Clerk were receiving any such calls direct from the public – not aware of any. Clerk to write to all cllrs asking if they receive any complaints on any subject that they should forward them to the Clerk/Deputy Clerk to note and take action as necessary. Playing Field Committee on 30th November 2016 are to consider the transfer of

responsibility for emptying of litter bins on MPF to that committee, the financial implications for doing so and possible inclusion in new grass cutting contract which is also due to go out to tender in new year. Clerk advised that there will be additional expense to re-advertise new street cleaning contract – noted. Cllr Bowell **proposed** and Cllr Picking **seconded** that the existing street cleaning/litter bin contract be extended with the existing contractor for existing services on existing terms and conditions between 31.12.16 to 31.3.17 inclusive and that the matter be added to the agenda for the Finance and Community Committee on 6.12.16. **Agreed**. Cllr Bowell also **proposed** and Cllr Northam **seconded** that, subject to members of this committee agreeing to the proposed revised street cleaning/litter tender to become effective from 1.4.17 – 31.3.2020, that it will go to Finance and Community Committee being recommended for approval and that all Cllrs of this committee to read revised contract and advise Chair of this committee and Clerk of any objections/comments/ agreement within 7 days of this meeting. **Agreed**.

**ALL**

**H&L/16/60**

**HIGH STREET TOILETS**

**60.1**

Cllrs noted revised costs and that proposed flooring comes with 10 year guarantee.

**60.2**

Cllr Bowell **proposed** and Cllr Syred **seconded** that the proposed change to the Deed of Variation be accepted. **Agreed**

**Clerk**

**H&L/16/61**

**LEAF SWEEPING IN STEYNING**

**61.1**

Clerk to ask all Cllrs if there are other roads to add to list as follows :

High Street	Footbridge over A283
Castle Way	King Stone Avenue
Kings Barn Lane	Roman Road
Mouse Lane	path either side of Steyning Centre
Path from Health Centre to football ground	

**Clerk**

**ALL**

and to request replies by 24.11.16, then Clerk to pass on to HDC.

**Clerk**

**H&L/16/62**

**IMPROVEMENTS IN STEYING HIGH STREET, SAFETY PEDESTRIANS/MOTOR VEHICLES**

**62.1**

Unable to progress at the moment. Keep on future agendas

**Clerk**

**H&L/16/63**

**FINANCIAL REPORT**

**63.1**

Cllr Bowell **proposed** and Cllr Northam **seconded** that, subject to Clerk checking spend of £2,266 against code 4211 and emailing what this refers to, that the income and expenditure report for October 2016 be accepted. **Agreed**

**Clerk**

**H&L/16/64**

**BUDGETS 2017/18**

**64.1**

Cllr Bowell to meet with Cllr Muncey to agree any last minute changes to proposed budget for this committee.

**PB/GM**

**H&L/16/65**      **INFORMATION/CORRESPONDENCE ITEMS**  
**65.1**              None

**H&L/16/66**      **Date of next meeting 24<sup>th</sup> JANUARY 2017**

**ALL**

Meeting closed at 8.35pm

Signed ..... Dated 7<sup>th</sup> March 2017  
Chairman