

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

Telephone: 01903 812042

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

**TO ALL MEMBERS OF THE HIGHWAYS AND LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 19th JULY 2016 AT 7.45PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations
- 3.0 QUESTIONS FROM THE FLOOR**
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 24.5.16
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** Questions from the floor –road safety Bostal Road and Operators Licence for Chalk Pit
 - 5.2** H&L/16/6.1 – Ownership of blue recycling bin near Cricket Club - Clerk to investigate
 - 5.3** H&L/16/6.2 – Cllr Bowell to chase WSCC re cleaning of road signage
 - 5.3** H&L/16/6.3 – Letters sent to shop owners re pavement wash with request to maintain
 - 5.3** H&L/16/6.4 – Cllr S. Sullivan to advise when work is done to footpath leading to primary school
 - 5.6** H&L/16/7.1 – Cllr Muncey has checked legal requirements for disabled toilets. Review of procedures for payment of invoices to be part of review of financial regs. Cllr Syred did speak with Deputy Clerk re works due to commence in Steyning Centre.
 - 5.7** H&L/16/7.2 – to report back on outcome of bid. NB - H&L Cttees 23.8.16 or 18.10.16
 - 5.8** H&L/16/7.3 – Cllr Muncey to request contractors return after installation of new light pole if required. Cllr Muncey to obtain price for plaque “Funded by Wilson Memorial Trust”
 - 5.8** H&L/16/7.5 –Op. Watershed application was submitted



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 5.9 H&L/16/7.6 – B/F later on agenda
- 5.10 H&L/16/8.1 - Clerk to report re Operation Watershed carry forward
- 5.11 H&L/16/9.1 and 9.2 - Possibility of Community Highway Scheme re Mouse Lane b/f later on agenda
- 5.12 H&L /16/9.3 – Clerk has written to Katie Stanyer re memorial bench as requested

6.0 RURAL CAR PARKS

- 6.1 HDC letter re car park survey dated 6th June. Discuss action to be taken by this Council.

7.0 STREET CLEANING AND LITTER CONTRACT

- 7.1 Discussion of draft new contract and re-tendering process. Email from a resident dated 3rd July re street cleaning.
- 7.2 Update on pressure wash High Street

8.0 COMMUNITY HIGHWAY SCHEME

- 8.1 Briefing from Mr P Comber re High Street proposal and discussion re possible use of scheme in Mouse Lane. Cllr David Barling in attendance.

9.0 OPERATION WATERSHED

- 9.1 Update on funding application, bridleway re-surfacing and e mail from P Campbell re tender process
- 9.2 Update on site meeting on 29th June with T Cree and Wiston Estate re possible further works and email from T Cree

10.0 RADAR LOCK HIGH STREET TOILETS

11.0 MANAGEMENT OF LEGIONNAIRES DISEASE

12.0 FINANCIAL REPORT

- 12.1 To receive Income and Expenditure Report for May 2016

13.0 INFORMATION/CORRESPONDENCE ITEMS

- 13.1 Poor state of grass area – email 21.6.16

14.0 DATE OF NEXT MEETING – 23rd August 2016

Carol Stephenson
Clerk to the Parish Council

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com