

TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 4th OCTOBER 2011 AT 7.30 PM AT THE STEYNING CENTRE

A G E N D A

1. **APOLOGIES** – to receive apologies and reasons for absence
2. **DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
3. **MINUTES** – to agree and sign the minutes of the meeting held on 2nd August 2011.
4. **MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
5. **NEIGHBOURHOOD WARDEN SCHEME REPORT/LAT REPORT/REPORT FROM STEYNING COMMUNITY PARTNERSHIP**
 - to receive the Neighbourhood Wardens report
 - Community Action Against Crime – Innovation Fund
6. **INFORMATION ITEMS/QUESTIONS FROM THE FLOOR** – to receive information items from Councillors and questions from members of the public.
7. **ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee.
 - to discuss and agree funding for the installation of CCTV in the Memorial Playing Field
8. **APPLICATIONS FOR GRANT AID**
 - 4 Sight
 - St. Barnabas
9. **WEBSITE** - to update on the development of the website
10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
- 9 11. **FINANCE AND STATEMENT OF ACCOUNTS**
 - to receive details of financial report for July & petty cash payments

- to begin the budget process for 2012/13
- to consider a provision for a contribution for Christmas Lights in budgets for 2012/13
- to discuss and agree cost of stand at Showcase event in February 2012

and to set up sub committee for the organisation of this event.

- to agree Bank Mandate for signatories on bank account

8 **12. CORRESPONDENCE** – to read and discuss incoming correspondence

- 9 Email SALC re: ICO registration for Councillors
 Email HDC re: Youth Support and Development Service Public Consultation.

13. COMMUNITY INFRASTRUCTURE LEVY

- to agree any items for Community Development contributions.

14. CONFIDENTIAL – Due to the nature of the business the Chairman proposed that the next item be taken under Standing Order 1(d) and that the press and public be excluded.

- Millennium Community Awards 2011

15. DATE OF NEXT MEETING :Tuesday 6th September 2011 at 7.30pm.

Sue Booth

Clerk to the Council

Please Note: The public have a right and are welcome to attend this and any of the Parish Council committee meetings.

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point in the meeting.