

**MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON  
TUESDAY 19<sup>TH</sup> AUGUST 2014 AT 7.00PM**

**PRESENT:** Cllr Alexander (Chairman)  
Cllrs Lloyd, Muncey, Ness-Collins, Muggridge, Bowell & Toomey  
There were 6 members of the public present  
The Clerk was in attendance.

**1.0 APOLOGIES**

**1.1** There were no apologies for absence.

**2.0 DECLARATIONS OF INTEREST**

**2.1** There was a declaration of personal interest from Councillor Bowell on item 5.1.

**3.0 MINUTES OF LAST MEETING**

**3.1** It was **proposed** by Cllr Muggridge and **seconded** by Cllr Muncey that the minutes of the Meeting held on 5<sup>th</sup> August 2014 be agreed as a true record and signed by the Chairman. This was **agreed**.

**4.0 MATTERS ARISING AND ACTIONS**

**4.1** The Conservation document had been circulated to committee members, awaiting comments. Cllr Lloyd suggested a working meeting to consider amendments. Meeting to be arranged.

**5.0 PLANNING APPLICATIONS**

**5.1 DC/14/1535 - 85 Kings Stone Avenue** – Extension to rear at first floor level.

Cllr Bowell declared an interest in the application and did not speak.

Councillors **agreed no objection, one abstention**.

**5.2 DC/14/1620 – 111 High Street** - Roof conversion with rear dormer & front roof light.  
Single storey rear extension.

Councillors **agreed objection** to the current plans, since they would wish that materials used are similar to those used at nearby properties.

**5.3 DC/14/1663 – 2 Elm Terrace, Elm Grove Lane** – Resubmission of planning application

**DC/14/0560** for the construction of a two storey rear extension. Originally objected regarding the impact upon the neighbouring property.

Since suggested amendments had been considered, Councillors **agreed no objection**.

**6.0 LATE PLANNING APPLICATIONS**

None for this meeting.

**7.0 ENFORCEMENT NOTIFICATIONS**

**7.1** None for this meeting.

**8.0 PLANNING DECISIONS FROM HDC**

**REFUSED**

**DC/14/1089 – Tunsgate, Jarvis Lane** – Replacement of original timber framed windows with new, Jarvis Lane facade to be timber framed to meet Conservation Area requirements and PVCu windows of sympathetic design around private rear courtyard.

**9.0 CORRESPONDENCE**

- 9.1 To discuss email from resident suggesting the Parish Council obtain guidance on Planning Application guidance on structural matters with regard to listed buildings. Comments, especially on Listed Building applications. Cllr Alexander stated that it is not within Parish Council powers and duties to seek advice on conservation matters. Parish Councils are consultees only, it is for the Planning Authority to seek the appropriate conservation advice when determining an application. It is our understanding that English Heritage are always consulted on Grade II\* listed buildings.
- 9.2 A Notice of Appeal has been received for DC/14/0728 - 75 High Street - Tile hanging to two chimney stacks (LBC)
- 9.3 A letter from the compliance officer concerning 25 High Street has been received. The painting of the Listed Building will be investigated.

**10.0 DATE OF NEXT MEETING: Tuesday 2<sup>nd</sup> September 2014 at 7pm**

The chairman closed the meeting at 7.29p.m.

Signed: ..... Date:  
Chairman