

Steyning Parish Council



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MEETING OF FULL PARISH COUNCIL HELD ON MONDAY 12TH DECEMBER 2016 AT 7.30PM IN THE STEYNING CENTRE

Present : Cllrs Northam, Syred, Lloyd, Willett, Hanson, Muggridge, Pearcey, Picking, Muncey, G. Sullivan, S. Sullivan, Goldsmith, Toomey, Trundle

Clerk : Carol Stephenson

Members of the Public : 25 and Cllr Barling (part) 2 Wardens

Meeting commenced 7.30pm

MINUTES

		ACTION
FULL/16/160 160.1	APOLOGIES Cllr Howell	
FULL/16/161 161.1	DECLARATIONS OF INTEREST AND DISPENSATIONS Cllrs. Syred, Muggridge – SAYS Cllrs Willett, Lloyd – HDC interest – rural car parks	
FULL/16/162 162.1	QUESTIONS FROM THE FLOOR Q. Mr. Hempleman asked the Council to support the campaign to oppose the introduction of car park charges in Steyning. A. The Council confirmed its support. Q. Mr B Hanson asked – why the decision had been taken to abolish the Joint Parishes Burial Board; why there had been no consultation; by what authority the decision had been taken not to allow the churches to have voting rights on the new Cemetery Committee. A. It was felt only council members should vote on council monies; there will be representatives from various denominations on the Committee; the Board has been operating incorrectly for some years and to become lawful needs to be reconstituted as a Committee. Q. Mr Ashby asked if Cllrs Goldsmith and S Sullivan made enquiries regarding the grant application submitted by Mr Ashby to WSCC and if they know anything about a letter challenging the grant.	



Parish Clerk: Carol Stephenson
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A. Cllr Northam said to revisit the question when item 10 is discussed.

Q. Mr Ashby asked if the Council would agree to delegate powers to a councillor to work with SAA to move the Rublees fence project forward rather than returning to committee each time.

A. Discuss under item 10

Q. written letter received from Mr Cree who was absent from the meeting regarding the Neighbourhood Plan process. Cllr Northam confirmed that all councils may take a different approach. SPC is exceeding requirements for public consultation.

A. Full letter and response will be posted on SPC website.

FULL/16/163 MINUTES OF THE PREVIOUS MEETING

163.1 Cllr Northam **proposed** and Cllr Muncey **seconded** that the minutes of the EOM meeting held on 3.11.16 be accepted as a true record of that meeting. **Agreed**

163.2 Cllr Northam **proposed** and Cllr Lloyd **seconded** that the minutes of the meeting held on 7.11.16 be accepted as a true record of that meeting. **Agreed**

FULL/16/164 MATTERS ARISING AND ACTIONS

164.1 FULL/16/139.8 – noted

164.2 FULL/16/139.9 – Clerk to chase HDC for response if there are any restrictive covenants **Clerk**

164.3 FULL/16/144.1 – noted

164.4 FULL/16/147.3 – see FULL/16/171 below

164.5 FULL/16/148.1 – noted

164.6 FULL/16/149.1 – noted

164.7 FULL/16/152.1 – see FULL/16/167 below

164.8 FULL/16/153.1 – noted

164.9 FULL/16/154.1 – see FULL/16/172 below

164.10 FULL/16/158.1 – noted

FULL/16/165 WARDENS REPORT – NOVEMBER 2016

165.1 Report noted. Wardens thanked for their ongoing help and support in the community

165.2 Cllr Northam **proposed** and Cllr Muggridge **seconded** that Cllrs Toomey and Pearcey be SPC representatives on Steering Group. **Agreed**

FULL/16/166 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS

166.1 Cllr Lloyd – ongoing issues with fence project at Rublees allotment; SPC continue to oppose HDC regarding introduction of car park charges 1.4.17.

166.2 Cllr Willett – added - the need to use Sec 106 monies held by HDC, Cllr Muncey reminded already being looked at by committees, HDC undertaking Constitutional review.

166.3 Cllr Barling – WSCC budget meeting Feb 2017; congratulations to Cllr Muncey for successfully pursuing Rights of Way application; asked if the council would invite new Director Communities Rachel North to meet with SPC; report due on review of Fire and Rescue Service; Steyning Fire Station successfully recruited 5 new recruits; improvements to various roads inc Wiston bends and corner of B2315 at Ashurst; new booklet available covers many facts about West Sussex; WSCC recommends all consultations should ideally allow 3 months for meaningful

consultations, due consideration etc. Cllr Barling confirmed this would apply to the Joint Minerals Plan inc. Ham Farm quarry proposal; fire engine back up response times satisfactory.

FULL/16/167 RURAL CAR PARKS

167.1 HDC Cabinet have voted through the scheme to introduce car park charging in rural car parks from 1.4.17. Now a formal 21 day consultation period, expires 12.1.17. Agreed to request further meeting with HDC before Christmas and before formally replying to consultation. Still conflicting data supplied by HDC. HDC remain resolute to introduce charging. Cllr Muncey **proposed** and Cllr Syred **seconded** that SPC negotiates with HDC to accept, in principle, a payment from SPC to match the net costs of running the three Steyning car parks using the current no-charge disc system in the financial year 2017/18. Further discussions on a long term solution to take place over the next year. **Agreed. Recorded vote** – all councillors agreed except Cllrs Northam, Willett and Lloyd who abstained.

FULL/16/168 SAYS

168.1 Youth worker's report to be uploaded to website. Joint Youth Parish Committee are drafting MOU, Terms of Reference and new contract.

Clerk

FULL/16/169 RUBLEES ALLOTMENTS

169.1 Cllr Lloyd advised an email had been received proposing new fence now be erected on the northern and southern boundaries; that the SAA now wish to undertake the project; now no need to move any sheds; will still need to clear hedgerow creep; still outstanding issues including - whether planning permission is needed, land ownership still unresolved, no deeds are available, query re position of electricity cable. Mr Ashby confirmed SAA not likely to need the £7k from SPC as previously agreed, just £1,133 difference between grant amount and anticipated costs obtained by SAA for revised proposal. Clerk advised Chairman the revised proposal would normally be referred to Playing Field Committee for consideration but Full Council confirmed they are happy to deal with this item in view of "urgency" so as not to lose grant and for works to commence. Cllr Syred to contact Mrs Acton tomorrow re outstanding land ownership query. Cllr Goldsmith asked for spec from SAA for fence. Cllr Lloyd **proposed** and Cllr Willett **seconded** that the council agrees to grant permission for fencing/gates on northern and southern ends of Rublees allotments. **Agreed. Recorded vote** - all councillors in favour except Cllrs Goldsmith, S. Sullivan and G. Sullivan against. This decision reverses the decision taken at the Playing Field Committee on 25th October 2016 (min. no. PF/16/80) due to the new information available regarding the issues surrounding the removal and re-siting of sheds in the originally proposed location. Cllr Lloyd **proposed** and Cllr Syred **seconded** that Cllr Pearcey act as liaison between the SAA and the Playing Field Committee and be the point of contact with the allotment association. Cllr Northam confirmed no authority to make decisions or spend monies, to refer back to Committee. **Agreed**
Cllr Northam asked if Cllr Goldsmith or S Sullivan contacted WSCC as suggested by Mr Ashby at the start of the meeting. Cllr Goldsmith declined to answer. Cllr S. Sullivan answered – no.

MS

SP

FULL/16/170	NEIGHBOURHOOD PLAN	
170.1	Report from Cllr Northam previously circulated. Will be uploaded to website. Will know more about way forward after conference with HDC in January 2017.	Clerk
FULL/16/171	HAM FARM QUARRY PROPOSAL	
171.1	Joint Minerals Plan - Cllr Barling advised of WSCC Full Council meeting on 16.12.16. To be followed by formal consultation in New Year. Quarry Action Group encouraged to engage professional advice and representation. Public Inquiry expected end 2017. Planning application will ultimately be needed. Cllr Muncey asked if Action Group can ensure it is properly constituted. Cllr Syred to convene meeting in the New Year.	
FULL/16/172	BUDGETS 2017/18	
172.1	Budgets in progress. EOM planned in January 2017.	ALL
FULL/16/173	COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS	
173.1	Playing Field Committee – Cllr Lloyd proposed and Cllr Pearcey seconded that the minutes of the meeting held on 30.11.16 be accepted. Agreed	
173.2	Highways and Lighting Committee – Cllr Syred proposed and Cllr Northam seconded that the minutes of the meeting held on 22.11.16 be accepted. Agreed	
173.3	Planning Committee - Cllr Muggirdge proposed and Cllr Willett seconded that the minutes of the meeting held on 15.11.16 be accepted. Agreed Planning Committee - Cllr Muggirdge proposed and Cllr Hanson seconded that the minutes of the meeting held on 6.12.16 be accepted. Agreed . Cllr Willett advised of his resignation from this committee. Clerk to add item to next Full Council agenda to discuss vacant position.	Clerk
173.4	Steining Centre – Cllr Willett advised £2500 had been agreed by Finance and Community Committee on 6.12.16 for repairs to internal doors. Cllr Willett proposed and Cllr Hanson seconded that the minutes of the meeting held on 15.11.16 be accepted. Agreed	
173.5	Finance and Community Committee – Subject to Clerk amending minute 103 to Horsham Matters not HDC and 113.2 Cllr Goldsmith voted against, Cllr Syred proposed Cllr Northam seconded that the minutes of the meeting held on 6.12.16 be accepted. Agreed	
FULL/16/174	ITEMS FOR PRESS RELEASE	
174.1	Agreed to acknowledge James Hermon’s appointment.	Clerk
174.2	Rural car parks - too soon	
174.3	Ham Farm – too soon	
174.4	Rublee’s allotment fence –	
174.5	Neighbourhood Plan – for SWAB to deal	
174.6	SAYS –	
174.7	Joint Parishes Cemetery Committee – none	
174.8	Goal post – Clerk to draft	
174.9	Millennium Awards – already posted	
FULL/16/175	CORRESPONDENCE AND INFORMATION ITEMS	
175.1	HDC CIL - refer to Finance and Community Committee to liaise on a reply.	
175.2	Sussex Police Precept consultation – any comments to Clerk	ALL

175.3 Fraud newsletter – already on web site

FULL/16/176 DATE OF NEXT MEETING – 7.30pm on 16th January 2017

Meeting closed 10pm

Signed
Chairman

Dated 16th January 2017



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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