

Steypning Parish Council



The Steypning Centre, Fletcher's Croft, Steypning,
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MEETING OF FULL PARISH COUNCIL HELD ON MONDAY 16th JANUARY 2017 AT 7.30PM IN THE STEYPNING CENTRE

Present : Cllrs Northam, Lloyd, Willett, Howell, Hanson, Muggridge, Pearcey, Muncey, G. Sullivan, S. Sullivan,
Goldsmith, Trundle, Toomey

Clerk : Carol Stephenson

Members of the Public : 14 and Cllr Barling (part) 2 Wardens (part)

Meeting commenced 7.30pm

MINUTES

		ACTION
FULL/16/177 177.1	APOLOGIES Cllrs Syred, Picking	
FULL/16/178 178.1	DECLARATIONS OF INTEREST AND DISPENSATIONS Cllrs S. Sullivan – member of SCOG, lives adj MPF Cllrs. Howell, Syred, Muggridge – SAYS Cllrs Lloyd, Willett HDC Councillors	
FULL/16/179 179.1	QUESTIONS FROM THE FLOOR Mr Hempleman – Sought confirmation from the Council that it will support the traders of Steypning with regards to objecting to the proposed introduction of car park charges. A. To be discussed under item 14	
FULL/16/180 180.1	MINUTES OF PREVIOUS MEETING Cllr Northam proposed and Cllr Howell seconded that the minutes of the meeting held on 12.12.16 be accepted as a true record of that meeting. Agreed	
FULL/16/181 181.1 181.2 181.3	MATTERS ARISING Noted Cllr Syred to advise if managed to make contact with Mrs Acton Noted	



Parish Clerk: Carol Stephenson
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		ACTION
181.4	See FULL/16/xx below	
181.5	noted	
FULL/16/182	WARDENS REPORT – DECEMBER 2016	
182.1	Copy of report on council’s website. Council thanked the Wardens for their ongoing hard work and commitment, especially time being spent with the elderly. Clerk to invite Claire McKnight of the Police to attend Full Council on a quarterly basis.	Clerk
FULL/16/183	REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS	
183.1	Cllr Lloyd – on going issue with car park charges	
183.2	Cllr Willett – HDC review of Economic Strategy – Clerk confirmed SPC response had been sent; encouraged SPC to submit application for Sec 106 monies; reminded Cllrs to look at HDC website for council information, agendas etc	
183.3	Cllr Barling : Quarry – consultation document has been sent to SPC, closing date for response 13.3.17 to be followed by Public Inquiry summer 2017. New application process for Community Highway Schemes – details to be added to SPC website. (on H&L agenda 24.1.17) Pavement improvements – road up to school has scored highly – still to be decided county wide which schemes are to go ahead, will advise when more known. Only applied to repairs to existing pavements. Disappointed to hear from Warden’s report that South Downs noticeboard has been vandalised. Bramber keen to erect village gateway – SPC to see if Steyning is mentioned. Bramber keen to slow traffic in Clay Hill, supported by Police and Highways. Crime survey – cllrs encouraged to reply.	Clerk
183.4	Bramber looking at SID signs – SPC encouraged to write letter of support and to ask Steyning Grammar School, Leisure Centre to do likewise. Cllr Toomey HALC – next meeting on 18.1.17 - will update at next Full Council.	ALL ? MT
FULL/16/184	SAYS	
184.1	Waiting for next Management Committee to meet again. Emma confirmed lot of activity in Steyning and large attendance by Steyning youth to their activities.	
FULL/16/185	NEIGHBOURHOOD PLAN	
185.1	Awaiting meeting with HDC on 25.1.17 to discuss way forward. Cllr Muggridge confirmed HDC are dealing with Article IV separately, but still no progress by HDC. Cllr Lloyd asked to raise with HDC to see if can be progressed asap. Cllrs Northam and Muggridge to attend meeting at Billingshurst.	TL
FULL/16/186	BUDGETS & PRECEPT FIGURE 2017/18	
186.1	Cllr Bowell proposed work ongoing and the need to arrange EOM asap. Seconded by Cllr Goldsmith. Agreed . Clerk to advise of date.	ALL Clerk

ACTION

FULL/16/187 187.1	FINANCIAL REGULATIONS Clerk advised this item has been agreed by F&C Committee on 10.1.17. Noted	
FULL/16/188 188.1	STREET CLEAN/LITTER CONTRACT Cllr Muncey advised two tenders had been received. Alternative option to hand contract over to HDC who have previously indicated this will mean a lesser service for both street sweeping and litter bin emptying than currently provided/required. Cllr Muncey proposed and Cllr Northam seconded that Contracts 1 and 2 be awarded to D. Flynn. Agreed . Improved monitoring arrangements to be put in place, to be discussed further at H&L Committee on 24.1.17, Cllr Pearcey invited to attend for that item. If any other cllr has any suggestions for improved monitoring to advise prior to H&L Committee. Cllr Muncey advised Environmental Grant to be increased by 1.5 %. Recorded vote all Cllrs in favour except Cllrs Goldsmith and S Sullivan against.	SP ALL
FULL/16/189 189.1	VACANCY ON PLANNING COMMITTEE Cllr Pearcey volunteered. Cllr Northam proposed and Cllr Willett seconded that Cllr Pearcey be appointed to Planning Committee. Agreed	SP
FULL/16/190 190.1	RURAL CAR PARK CHARGING Lengthy discussion including revelation that other parish councils had also objected contrary to information shared by HDC. Cllr Lloyd advised of Right of Appeal – would need to ascertain if the council joined local businesses in this approach if we would be jointly or separately responsible for any costs. Cllr Lloyd to try to see HDC Chief Executive. Cllr Goldsmith proposed the following “ In principle this council will provide financial support to any judicial review brought by the traders of Steyning or a representative of them subject to them first providing counsels opinion confirming that the merits of the case are good”. Clerk advised would not be able to support financial commitment by this council. Proposed amendment by Cllr Muggridge who proposed “In principle this council will provide support to a judicial review brought by the traders of Steyning and/or their representative subject to them first providing counsels opinion confirming that the merits of the case are good”. Cllr Pearcey seconded this proposed amendment. Agreed . Cllr Northam proposed the council submits its objection to HDC and to do a press release. Seconded by Cllr Bowell. Agreed . The council to write to other parishes advising them of our objection. Cllr Muncey volunteered to draft objection letter and circulate for comment in time to meet deadline of 18.1.17, Clerk/Char to co-ordinate. Cllr Trundle to do press release for next week’s edition.	Clerk GM SN/Clerk LT
FULL/16/191 191.1	COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS Playing Fields Committee – Cllr Pearcey updated on current position of Rublees fence project – waiting for start date, allotment Association considering alternative options to storage container, have been reminded they need landlords consent and may need planning permission. Skips will be ordered when more known. Playground inspection – repair works ordered, quotes being obtained Grass cutting contract out to tender closing date 13.2.17.	

- Cllr Lloyd **proposed** and Cllr Pearcey **seconded** that the minutes of the meeting held on 20.12.16 be accepted as a true record of that meeting. **Agreed**
- 191.2** Planning Committee – Cllr Muggridge **proposed** and Cllr Hanson **seconded** that the minutes of the meeting held on 20.12.16 be accepted as a true record of that meeting. **Agreed**. Cllr Muggridge **proposed** and Cllr Hanson **seconded** that the minutes of the meeting held on 10.1.17 be accepted as a true record of that meeting. **Agreed**. Cllr Muggridge reminded that SPC did not need to reply to SDNP sites and settlements consultation as did not apply to Steyning.
- 191.3** Steyning Centre Committee – Cllr Willett advised it has been agreed not to hold as Film Night in December – too close to Christmas and other festivities; to replace drinks machine in foyer; legionnaires report received and being progressed; agreed to increase room hire charges by 5% from 1.4.17. Cllr Willett **proposed** and Cllr Pearcey **seconded** that the minutes of the meeting held on 3.1.17 be accepted as a true record of that meeting. **Agreed**.
- 191.4** Finance and Community Committee – legionnaires report being actioned. Replacement CCTV camera in the High Street to be evaluated by SPC and the Police. Cllr Bowell **proposed** and Cllr Willett **seconded** that the minutes of the meeting held on 10.1.17 be accepted as a true record of that meeting. **Agreed**.
- FULL/16/192** **COMMITTEES**
- 192.1** Suggested that all building maintenance issues be centralised under one committee for logistical/efficiency purposes. Cllr Willett **proposed** and Cllr Northam **seconded** to restructure current Steyning Centre Committee to include all property maintenance issues and rename Steyning Centre and Premises Committee, subject to next item. **Agreed**.
- 192.2** F&C Committee on 10.1.17 agreed the need to review committee structure, times of meetings, quorate numbers, Terms of Reference etc. and that Clerk and Deputy Clerk to work with Cllrs Lloyd, Syred and Muggridge to undertake review. Other councillors are invited to join this group and to contact Clerk if interested. **ALL**
- FUL/16/193** **CORRESPONDENCE AND INFORMATION ITEMS**
- 193.1** To note meeting and question time with Nick Herbert MP re Old Peoples Forum on 3.3.17 – Cllrs and members of the public are invited to attend. **ALL**
Cllr Muncey confirmed improvements to High Street toilets not yet ready to open.
- FULL/16/194** **DATE OF NEXT MEETING – 20th February 2017** **ALL194**

Meeting closed at 9.41pm

Signed Date 20th February 2017

Chairman



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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