

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 26th August 2014 8.00p.m. AT THE STEYNING CENTRE**

"The Council, members of the public and the press may record/film/photograph this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed, recorded or photographed should advise the Clerk (in advance,) who will instruct that they are not to be included in the process."

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda

A G E N D A

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda.
3. **MINUTES** – to sign and agree the minutes of the meeting held on 22nd July 2014.
4. **MATTERS ARISING AND ACTIONS** – to confirm the matters and report actions brought forward from the last meeting.
5. **MEMORIAL PLAYING FIELD** – to receive any matters relating to the field.
 - 5.1 To receive a report following the Community Orchard Work Day.
 - 5.2 To consider a request from the Community Orchard to plant a new apple tree and fell a dead fruit tree.
 - 5.3 To consider delegation of Community Orchard planned works.
 - 5.4 To consider a request by the Bowling Club to position a defibrillator.
 - 5.5 To consider a request regarding a bouncy castle.
 - 5.6 To discuss and agree new charges for changing rooms from April 2015.
6. **ALLOTMENT REPORT** – to discuss issues relating to Allotments.
 - 6.1 To receive e-mails of concern regarding security.
 - 6.2 To discuss and agree new charges for allotments from September 2014.
7. **FINANCIAL REPORT** – to receive details of receipts and payments for July 2014.
8. **OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
9. **COMMUNITY INFRASTRUCTURE LEVY**
10. **INFORMATION ITEMS** - to report on any items of information for committee.
11. **DATE OF NEXT MEETING: Tuesday 7.30pm, 30th September 2014**

Sue Booth - Clerk to the Council

Please Note: *The public have a right and are welcome to attend this and any of the Parish Council committee meetings.*

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.