

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD
ON TUESDAY 25th FEBRUARY 2014 7.30 AT THE STEYNING CENTRE**

A G E N D A

- 1. APOLOGIES** – to receive apologies and reasons for absence
- 2. DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
- 3. MINUTES** – to sign and agree the minutes of the meeting held on 21st January 2014
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters and report actions brought forward from the last meeting.
- 5. QUESTIONS FROM THE FLOOR** – to receive questions from members of the public
- 6. MEMORIAL PLAYING FIELD** – to receive any matters relating to the field.
 - to discuss and agree Pizza van on MPF car park for fundraising event
 - to discuss and agree quotes for Play area fencing
- 7. ALLOTMENT REPORT** – to discuss issues relating to Allotments
 - to discuss reduction in height of trees between MPF and Rublees.
 - to discuss a request to provide palisade gates to the north & south entrances to Rublees allotments.
 - to discuss request to continue to pursue funding for palisade fencing to the north & south boundaries of Rublees.
 - to discuss reducing the height of large plum tree on Canada Gardens site.
 - to discuss and agree BBQ for Canada Gardens.
- 8. FINANCIAL REPORT** – to receive details of receipts and payments for January 2014
- 9. OPEN SPACE MONITORING** – to receive updates on maintenance of open spaces and other matters relating to open spaces.
- 10. COMMUNITY INFRASTRUCTURE LEVY**

11. **INFORMATION ITEMS** - to report on any items of information for committee
12. **CONFIDENTIAL – due to the nature of the business to be discussed the Chairman will propose that this item be taken under Standing Order 1(d) and that the press and public be excluded.**
- to discuss and agree tender for grass contract April 2014 – March 2017
13. **DATE OF NEXT MEETING: Tuesday 22nd April 2014 at 7.30pm.**

Sue Booth - Clerk to the Council

Please Note: *The public have a right and are welcome to attend this and any of the Parish Council committee meetings.*

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.