

Please note in relation to questions A and C to E you are required to provide details about both your interests and those of your partner, where you are aware your partner has the interest. 'Your partner' for these purposes means your spouse/civil partner or a person with whom you are living as husband/wife or as if you were civil partners.

YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED	
		A	Employment, office, trade, profession or vocation	My interests	My partner's interests
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A1	<p>Do you or your partner¹ undertake any employment, trade, profession or vocation for profit or gain?</p> <p>If yes, please provide details (e.g. (details of employment, office, trade, profession or vocation) (name of any person or body for whom you undertake any employment, profession or vocation for profit or gain)).</p> <p>If no, go to B1.</p>	<p>Freelance Editor/journalist/PR Consultant</p> <p>I work from home - 5 Clivedale, Castle Lane, Steyning</p>	
YES	NO				
		B	Sponsorship		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	B1	<p>Has any payment or provision of any other financial benefit (other than from the Parish Council) been made or provided in the last 12 months² in respect of any expenses incurred by you in carrying out duties as a member or towards your election expenses? (This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation)</p>		

			Act 1992).		
			If yes, please provide details (<i>e.g. name of person or body</i>).		
			If no, go to C1.		
YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED	
		C	Contracts	My interests	My partner's interests
<input type="checkbox"/>	<input checked="" type="checkbox"/>	C1	Have you or your partner ¹ (or a body ³ in which either of you have a beneficial interest) ever entered into any contract with the Parish Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged?		
			If yes, please give details (<i>e.g. (date of contract(s))(description of goods, services or works)(value of contract(s))</i>).		
			If no, go to D1.		
YES	NO				
		D	Land⁴, licences and corporate tenancies	My interests	My partner's interests
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D1	Do you or your partner ¹ (either alone or jointly with others) have any beneficial interest in land which is within the area of the Parish Council (including your home)?		
			If yes, please provide details (<i>e.g. address(es) of land or buildings owned freehold, leasehold, under a tenancy or as a mortgagee</i>).		
			If no, go to D2.		

		FINANCIAL OR OTHER INTEREST		INFORMATION REQUIRED	
YES	NO			My interests	My partner's interests
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D2	<p>Do you or your partner¹ (either alone or jointly with others) have any licence to occupy land in the area of the Parish Council for a month or longer?</p> <p>If yes, please provide details (<i>e.g. address(es) of land or buildings occupied under a licence for more than a month</i>).</p> <p>If no, go to D3.</p>		
YES	NO			My interests	My partner's interests
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D3	<p>Do you or your partner¹ have any tenancy where to your knowledge</p> <p>(a) the landlord is the Parish Council; and</p> <p>(b) the tenant is a body³ in which you or your partner have a beneficial interest?</p> <p>If yes, please provide details (<i>e.g. address(es) of land or buildings</i>).</p> <p>If no, go to E1.</p>		

YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED	
		E	Securities⁵	My interests	My partner's interests
<input type="checkbox"/>	<input checked="" type="checkbox"/>	E1	<p>Do you or your partner¹ have any beneficial interest in securities of a body³ where (a) that body to your knowledge has a place of business or land in the area of the Parish Council; and (b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class exceeds one hundredth of the total issued share capital of that class?</p> <p>If yes, please provide details (<i>e.g. name of person or body</i>).</p> <p>If no, go to F1.</p>		
YES	NO				
		F	Membership etc of organisations		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F1	<p>Are you the Parish Council's appointee or nominee on an outside body?</p> <p>If yes, what is the name of the outside body?</p> <p>If no, go to F2.</p>		

YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F2	Are you a member of any body (other than the Parish Council) exercising functions of a public nature? If yes, what is the name of the outside body? If no, go to F3.	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F3	Are you in a position of control or management of any body (other than the Parish Council) exercising functions of a public nature? If yes, what is the name of the body and what is your position? If no, go to F4.	
YES	NO			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	F4	Are you a member of any body directed to charitable purposes? If yes, what is the name of the body and what is your position? If no, go to F5.	Member of Downs Syndrome Association
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F5	Are you in a position of control or management of any body directed to charitable purposes? If yes, what is the name of the body and what is your position? If no, go to F6	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F6	Are you a member of a body (including any political party) whose principal purposes include the influence of public opinion or policy? If yes, what is the name of the body? If no, go to F7	

YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F7	<p>Are you in a position of control or management of a body (including any political party) whose principal purposes include the influence of public opinion or policy?</p> <p>If yes, what is the name of the body and what is your position?</p> <p>If no, go to F8</p>	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F8	<p>Are you a member of a trade union?</p> <p>If yes, what is the name of the trade union?</p> <p>If no, go to F9</p>	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F9	<p>Are you in a position of control or management of a trade union?</p> <p>If yes, what is the name of the trade union and what is your position?</p> <p>If no, go to F10</p>	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F10	<p>Are you a member of a professional association?</p> <p>If yes, what is the name of the association?</p> <p>If no, go to F11</p>	
YES	NO			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	F11	<p>Are you in a position of control or management of a professional association?</p> <p>If yes, what is the name of the association and what is your position?</p> <p>If no, go to G1</p>	

YES	NO		FINANCIAL OR OTHER INTEREST	INFORMATION REQUIRED
		G	Gifts and hospitality	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	G1	<p>Have you received a gift or hospitality with an estimated value of at least £50 from any person whose interests may be affected by any business of the Parish Council?</p> <hr/> <p>If yes, please complete the attached Members' Notification of Receipt of Gift or Hospitality form</p> <hr/> <p>If no, go to H1</p>	
YES	NO			
		H	Voluntary registration	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	H1	<p>Are there any other interests which you wish to disclose voluntarily?</p> <hr/> <p>If yes, give details</p>	

Explanatory Notes:

¹ “Your partner” means (a) your spouse or civil partner; (b) a person with whom you are living as husband or wife; (c) with whom you are living as if you were civil partners.

² “12 months” means the period of 12 months ending with the day on which you give a notification for the purposes of the Localism Act 2011 ss 30(1) or 31(7).

³ “Body” means a firm in which either of you is a partner or a body corporate of which either of you is a director or in the securities of which either of you has a beneficial interest. A director includes a member of the committee of management of an industrial and provident society.

⁴ “Land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for you or your partner (alone or jointly with another) to occupy the land or to receive income.

⁵ “Securities” means shares, debenture stock, loan stock, bond units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Sensitive Information:

Where you consider that the information relating to any of your interests is “Sensitive Information” and your authority’s monitoring officer agrees you need not include that information when registering that interest, or as the case may be, a change to that interest.

“Sensitive Information” means information whose availability for inspection by the public could lead to you or a person connected with you being subject to violence or intimidation.

You must within 28 days of becoming aware of any change of circumstances which means that information excluded is no longer Sensitive Information notify your authority’s monitoring officer asking that the information be included in your Register of Members’ Interests.

General guidance:

This form gives general guidance but is not comprehensive. The Council’s Code of Conduct gives precise requirements. The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI2012/1464 and any further regulations issued under the Localism Act should be referred to where necessary.