

**MINUTES OF THE MEETING OF THE HIGHWAYS & LIGHTING COMMITTEE HELD ON TUESDAY 18<sup>th</sup> FEBRUARY 2014 AT 7.30 PM AT THE STEYNING CENTRE**

**PRESENT:** Cllr. Alexander(Chairman)  
Cllrs. Bowell, Barling, Lloyd, Hopkinson & Muncey .  
2 Members of the public were present  
The Clerk was in attendance

**1 APOLOGIES**

1.1 There were no apologies for absence from Councillors.

**2. DECLARATIONS OF INTEREST**

There were no declarations of Councillors' interests.

**3. MINUTES**

3.1 It was **proposed** by Cllr Alexander and **seconded** by Cllr Lloyd that the minutes of the meeting held on 17<sup>th</sup> December 2013 be Agreed and signed by the Chairman. This was **Agreed**.

**4. MATTERS ARISING AND ACTIONS**

4.1 Dropped kerbs – Cllr Alexander reported she has received minimal interest from residents on this matter. She has still to contact Dingemans, Penns Court and Primrose Court and Croft Meadow. Mostly there are dropped kerbs at junctions. Some in key locations may need attention or installing. To check with the Equalities Officer from HDC what the regulations are and with WSCC. To check with WSCC on the funding for this type of work. Still monitoring the issue at the school.

4.2 Urinals High Street – ongoing issue.

4.3 Devolved Works – ongoing issue.

4.4 Purchase of water butts for High Street – awaiting installation.

4.5 Alterations to and removal of signs – WSCC have been contacted, awaiting response.

4.6 SiD device/speed gun – Bramber and Upper Beeding have been contacted, and have responded that the gun device does need considerable commitment and a number of volunteers to be effective. The speeds can increase once the gun has gone. There have also been incidents of abuse to those operating the device. It was agreed that a meeting be arranged with Bramber and Upper Beeding to discuss this issue further.

4.7 Charlton Street, tree at rear of car park. This will be treated as soon as the weather is dry.

4.8 Locations for flower containers – Cllr Alexander reported she had inspected the sites and sent an email to committee. It was suggested the preferred sites would be Lloyds Bank, outside Whites, corner by vets, outside Spencer Hart. To put smaller new circular ones

outside Spotted. Possibly to place one instead of the bench outside Fire Station. 10 ft containers are considered too long 6/8ft to be maximum. Sites discounted were Model Bakery, Cobblestone Walk and Halifax. To contact SiB. It was proposed by Cllr Alexander, seconded by Cllr Muncey to a committee walkabout to agree locations outlined above. This was Agreed. Walkabout to be Thursday 6<sup>th</sup> March 3.00 p.m.

- 4.9** WSCC has been contacted regarding lighting of footbridge Roman Road/Goring Road – this has been passed to the street lighting team - awaiting response.
- 4.10** Operation Watershed, works at Dog Lane – Landbuild have been contacted but have not given a firm start date yet.
- 4.11** Visitor and Tourism group are progressing with the advertising banners for the High Street. There is a requirement to get the lampposts tested for corrosion but if the council is going to renew the testing generally (there is a budget for this) the works will be cheaper. The Clerk to contact SiB to see if any baskets will be displayed this summer as these post will need to be included in the testing. Committee are asked to agree to the signing of the licence for the testing of the lampposts once completed. It was proposed by Cllr Lloyd, seconded by Cllr Bowell to proceed with the testing and signing of the licence. This was Agreed.

## **5. QUESTIONS FROM THE FLOOR**

The chairman suspended the meeting to allow questions from members of the public.

- Urinals issue going on a long time what is the hold up.

Workload. We will try and bring forward if possible.

The chairman re-convened the meeting.

## **6. HIGHWAY MATTERS**

- 6.1** WSCC have asked that we report to them any building works that are undertaken where damage is caused to the public roads or footpaths. Councillors are asked to report any areas where this happens to the clerk.
- 6.2** Cllr Alexander stated that some time ago the Highways committee had a monitoring rota to inspect lights, roads, drains etc. on a regular basis. Each councillor to be provided with a list of roads to monitor. Cllr Alexander proposed re-instatement of this monitoring, to prepare a document and map to take to full council for all councillors to undertake on a rota basis bi-monthly, seconded by Cllr Bowell. This was agreed. The Deputy Clerk would then set up a reminder system as for the litter monitoring.
- 6.3** Cllr Barling reported that WSCC have a sum of money in the new budget to carry out works to unclassified roads around the county. Steyning needs to organise a list of priority roads in our area. Cllr Alexander & Bowell have inspected and a list will be circulated to committee. Cllr Alexander will send list so far to Councillor Barling but more work is to be done to complete the list. Cllr Lloyd and Hopkinson to arrange a date to complete.

## **7. FINANCIAL REPORT**

- 7.1** A list of income and expenditure for December 2013 and January 2014 had been circulated to Councillors prior to the meeting.

It was **proposed** by Cllr. Alexander and **seconded** by Cllr Muncey to agree the expenditure as shown for the period. This was **Agreed**.

There were no petty cash payments in December 2013 or January 2014.

## **8. INFORMATION ITEMS**

**8.1** Email from Compass buses to inform the Council that should they be considering 20 m.p.h limits in the Town they need to consider the buses and whether they would be able to continue to operate as they believe these limits seriously slow down the service.

**8.2** The lease for the toilets in the High Street has nearly been completed by HDC and will be sent back for signature by the Chair of this committee and clerk soon. Cllr Alexander proposed, seconded by Cllr Lloyd to delegate to the chair and clerk to sign the lease. This was Agreed.

## **9. COMMUNITY INFRASTRUCTURE LEVY**

Committee were asked if there were any additional items to add to this list. The list had been circulated to committee.

**10. CONFIDENTIAL – due to the nature of the business to be discussed the Chairman proposed, seconded by Cllr Lloyd that this item be taken under Standing Order 1(d) and that the press and public be excluded. This was Agreed.**

**11. DATE OF NEXT MEETING:** Tuesday 25<sup>th</sup> March 2014 at 7.30 pm  
The Chairman closed the meeting at 8.26 p.m.