

MINUTES OF THE MEETING OF THE HIGHWAYS & LIGHTING COMMITTEE HELD ON TUESDAY 17th SEPTEMBER 2013 AT 7.30 PM AT THE STEYNING CENTRE

PRESENT: Cllr. Alexander (Chairman)
Cllrs. Lloyd, Barling, & Muncey.
3 Members of the public were present
The Clerk was in attendance

1 APOLOGIES

1.1 There were apologies for absence from Cllrs Bowell, Hoare & Hopkinson.

2. DECLARATIONS OF INTEREST

There were no declarations of Councillors' interests.

3. MINUTES

3.1 It was **proposed** by Cllr Alexander and **seconded** by Cllr Lloyd that the minutes of the meeting held on 30th July 2013 be Agreed and signed by the Chairman. This was **Agreed**.

4. MATTERS ARISING AND ACTIONS

4.1 Dropped kerbs – this is an agenda item

4.2 Urinals High Street – ongoing issue.

4.3 Devolved Works – ongoing issue.

4.4 Purchase of water butts for High Street – ongoing issue. SiB were congratulated on the excellent flower display this year and the clerk to write and thank them.

4.5 Priority Works list, no new items have been received from councillors. The clerk has spoken with Cali Sparks, WSCC regarding the report for Mouse Lane flooding issue and Operation Watershed. Cali Sparks is going to make contact with Wiston Estate.

4.6 Alterations to and removal of signs – this is an agenda item

4.7 The Lease for the toilets has been returned to HDC awaiting further information.

4.8 Litter monitoring rotas have been circulated. Advicing of rota has worked well.

4.9 Newham Lane pavement trip hazards have been reported. Also pothole outside Catholic Church which should be done as an urgent item. Bank in Newham Lane overgrowth some has been done but Community payback to be asked to cut more. Near Whitehorse end.

4.10 Community payback works – there has been some delay in the start of these works but it is expected this month. The Clerk to investigate a quote to get the path cut from football club to Coxham Lane. Subject to timing of Community payback team to delegate to Cllr Alexander and Clerk to get this work done. Proposed Tim seconded David B.

4.11 Winter Maintenance Plan has been sent to WSCC. They have informed us that we will receive 3 new grit bins free of charge and any others we require can be funded for half price – approx. £150 each. We had requested an addition 6 bins. It was proposed by Cllr Lloyd and seconded by Cllr Alexander that we purchase the extra 3 bins at a cost of £450. This was **Agreed**.

5. QUESTIONS FROM THE FLOOR

The chairman suspended the meeting to allow questions from members of the public

- With the grit can residents take this.

Residents can use and it is for clearing outside the house. Meant for public paths and roads but not for private property drives etc. Snow should be cleared first and then scatter very thinly. To add instructions to website and to put on bags and bins.

- Ingram Road into Coombe Road there is a large pothole needs attention.

Cllr Barling will report this to WSCC.

- Small High Street toilet rather smelly.

To check air freshner.

- High Street pavements can WSCC look at how uneven they are, Chequers to HSBC bank.

Cllr Barling and Cllr Alexander will inspect and take photos prior to reporting to WSCC.

- At CLC meeting last week widening of pavement between Leisure Centre and Mouse Lane was mentioned is there any more information.

Cllr Barling has highlighted this as dangerous to pedestrians but whether there is funding to do major works. It was suggested that if the overgrowth on the pavement were to be cut back this would help.

- The Safe routes to school scheme what is this.

This will come up under information items.

The chairman re-convened the meeting.

6. HIGHWAY MATTERS

6.1 Dropped Kerbs – now spoken to Penns Court, Primrose Court and Dingemans and they will be coming back, will report back further.

Cllr Lloyd - need to link the working group here with safer routes to school group to work on this together so that the plans co-inside.

6.2 Signage – Clays Hill speed signs still need to get WSCC to put 30 mph signs or speed indicator device here.

Cllr Barling has got agreement in principal to put sign by roundabout into Bramber to re-enforce the 30 mph limit.

To investigate putting SiD on Clays Hill. The Clerk to confirm cost.

6.3 Illegal parking in High Street seems to be getting worse.

To take a picture of the cars and report to Operation Crackdown for action to be taken.

7. FINANCIAL REPORT

7.1 A list of income and expenditure for August 2013 had been circulated to Councillors prior to the meeting. It was proposed by Cllr. Alexander and seconded by Cllr. Lloyd to agree the expenditure as shown for the period. This was **Agreed**.

There were no petty cash payments in August 2013.

8. INFORMATION ITEMS

8.1 Email from WSCC re: new WSCC Highways website giving up to date information on the services provided in maintaining the public highway. This is open for all to use by going to www.westsussexhighways.org this will be put on the PC website.

8.2 Email WSCC re: Bus shelter grant scheme to assist parish council's with the provision of new bus shelters and they offer up to 50% of the capital cost.

- 8.3** Cllr Lloyd reported on Safer Routes to School, a meeting was held with Cali Sparks, WSCC and David Page re: safety of Primary school children. Used to be a stop sign. Cars are not slowing down. Want to improve tritten surface leading to Primary school entrance .
- Want to create safer routes to school STAS (safer travel around Steyning). Put together a travel plan. Want to put a crossing in Tanyard Lane opposite Breach Close, would mean moving bus stop. Also crossing of some description in Shooting Field. To create a plan around whole Steyning on safe routes. Petition will be put up for a 20 mph limit. School have to demonstrate commitment to getting children to walk to school before county will do safety improvements. Have to show that parking withing school grounds is regulated. Suggest taking away all signs on ground to blur priorities so that people have to take more care and maybe to narrow into a one way. Looking at Church Street, opposite School Lane suggestion to build out pavement opposite Norfolk Arms so that oncoming traffic can be seen by the children.
- Part of this project is to look at dropped kerbs and this could be in liaison with the Parish Council.
- Schools to design a poster. Wardens to get involved in campaign to do some training at the school.
- Agenda item for F & C scooter safety and road awareness and involvement of Wardens. Cllr Lloyd is liaison with Safer Route to Schools group.
- What area for 20 mph – possibly Shooting Field, Church Lane, Church Street.
- Culvert from school to Dingemans needs attention. To get a quote and put in bid to Operation Watershed. To check ownership of Culvert, possibly HDC.

9. COMMUNITY INFRASTRUCTURE LEVY

Committee were asked if there were any additional items to add to this list.

10. DATE OF NEXT MEETING: Tuesday 29th October 2013 at 7.30 pm

The Chairman closed the meeting at 8.20 p.m.