

**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON  
TUESDAY 7.30pm, 28<sup>th</sup> October 2014 AT THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.*

**Questions from the floor** – to receive questions from members of the public regarding items on the agenda.

#### **A G E N D A**

- 1. APOLOGIES** – to receive apologies for absence.
- 2. DECLARATIONS** – to receive Councillor's declarations of interest on items on the agenda.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 23<sup>rd</sup> September 2014.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
- 5. HIGHWAYS MATTERS**
  - 5.1** Winter Maintenance Plan / arrangements with WSCC.
  - 5.2** St Andrew's Church, Lych Gate – access protection line.
  - 5.3** Mouse Lane flooding – feasibility study.
  - 5.4** WSCC Quick Fix Fund for highway improvement projects.
- 6. FINANCIAL REPORT**
  - 6.1** To receive Income & Expenditure Report, list of payments and record petty cash payments for September 2014.
  - 6.2** To receive the first draft of the Highways & Lighting budget for 2015 / 16
- 7. INFORMATION ITEMS**
- 8. COMMUNITY INFRASTRUCTURE LEVY**
- 9. DATE OF NEXT MEETING** – Tuesday 16<sup>th</sup> December 2014 at 7.30pm

Rebecca Luckin  
Clerk to the Council

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING**