

**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 26th August at 7.00pm AT THE STEYNING CENTRE**

"The Council, members of the public and the press may record/film/photograph this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed, recorded or photographed should advise the Clerk (in advance,) who will instruct that they are not to be included in the process."

Questions from the floor – to receive questions from members of the public on items on the agenda.

A G E N D A

- 1. APOLOGIES** – to receive apologies for absence.
- 2. DECLARATIONS** – to receive Councillor's declarations of interest on items on the agenda.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 20th May 2014.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
- 5. HIGHWAYS MATTERS**
 - 5.1** To receive an update regarding drainage issues in Dog Lane and Mouse Lane.
 - 5.2** To discuss cleaning of roads and gullies.
 - 5.3** To discuss the need for a bollard in Charlton Street.
 - 5.4** Update regarding flower containers – SiB.
 - 5.5** Proposal from the Visitor and Tourism group for signage north of Steyning.
- 6. FINANCIAL REPORT**
 - 6.1** To receive details of payments and receipts May, June & July 2014.
- 7. INFORMATION ITEMS**
- 8. COMMUNITY INFRASTRUCTURE LEVY**
- 9. DATE OF NEXT MEETING** – Tuesday 23rd September at 7.30pm

Sue Booth - Clerk to the Council

Please Note: *The public have a right and are welcome to attend this and any of the Parish Council committee meetings. The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.*