

**TO: ALL MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON  
TUESDAY 23<sup>rd</sup> September 2014 AT THE STEYNING CENTRE**

*"The Council, members of the public and the press may record/film/photograph this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed, recorded or photographed should advise the Clerk (in advance,) who will instruct that they are not to be included in the process." Any equipment used in the Steyning Centre and plugged into the main electrical power supply must be PAT tested.*

**Questions from the floor** – to receive questions from members of the public on items on the agenda.

**A G E N D A**

- 1. APOLOGIES** – to receive apologies for absence.
- 2. DECLARATIONS** – to receive Councillor's declarations of interest on items on the agenda.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 26<sup>th</sup> August 2014.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
  - 4.1** High Street toilets / request for urinals.
- 5. HIGHWAYS MATTERS**
  - 5.1** To discuss ground maintenance on Fletcher's Croft (house) by car park (owned by WSCC) and stream
  - 5.2** Dog fouling campaign.
  - 5.3** Monitoring of streets and dropped curbs.
  - 5.4** To discuss replacing steps with ramp on the Twitten between High Street and Charlton Street.
  - 5.5** Winter Maintenance Plan / arrangements with WSCC.
  - 5.6** White line at gate to MPF to prevent vehicles from blocking access for wheelchair users.
  - 5.7** Road sign for St Andrew's Church and reserved parking space outside Lych Gate.
  - 5.8** Wildlife and Countryside Act 1981, application for Definitive Map Modification Order, application number **DNNO 1/14** Kings Barn Lane to footpath #3204.
  - 5.9** Grit Bin review and request for bin at Hills road/Newham Lane junction and Jarvis Lane. (amgamate with item 5.5)
  - 5.10** Dog Lane and Mouse Lane drainage scheme update.
  - 5.11** Newham Lane speeding and debris clearing update.
  - 5.12** To agree cost of repair to ladder to Town Clock.
  - 5.13** To discuss suggestion of a device to alert bus drivers to passengers waiting in the covered bus shelter.
- 6. FINANCIAL REPORT**
  - 6.1** To receive details of payments and receipts August 2014.
- 7. INFORMATION ITEMS**
  - 7.1** Church Street road closure.

8. **COMMUNITY INFRASTRUCTURE LEVY**
9. **DATE OF NEXT MEETING** – Tuesday 28<sup>th</sup> October at 7.30pm

**Sue Booth - Clerk to the Council**

***Please Note:** The public have a right and are welcome to attend this and any of the Parish Council committee meetings. The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.*