

**MINUTES OF THE MEETING OF THE HIGHWAYS & LIGHTING COMMITTEE HELD ON TUESDAY 29<sup>th</sup> OCTOBER 2013 AT 7.30 PM AT THE STEYNING CENTRE**

**PRESENT:** Cllr. Alexander(Chairman)  
Cllrs. Lloyd, Barling (part meeting), Muncey.  
Cali Sparks - WSCC  
2 Members of the public were present  
The Clerk was in attendance

**1 APOLOGIES**

**1.1** There were apologies for absence from Cllrs Bowell, Hoare & Hopkinson.

**2. DECLARATIONS OF INTEREST**

There were no declarations of Councillors' interests.

**3. MINUTES**

**3.1** It was **proposed** by Cllr Alexander and **seconded** by Cllr Lloyd that the minutes of the meeting held on 17<sup>th</sup> September 2013 be Agreed and signed by the Chairman. This was **Agreed**.

**4. MATTERS ARISING AND ACTIONS**

**4.1** Cllr Barling reported on the new process for TRO's. This will be circulated to all councillors. This process is designed to speed up TRO delivery. It is also to ensure requested TRO's are what residents actually want and not just a single request. Parish Councils will be a much bigger trigger to this process, requests will be investigated and if viable it will come forward as a priority for the CLC to look at. There is no limit for TRO's but they will be governed by resources. In certain circumstances the Cabinet member will be able to sign off a request to move the TRO forward if less than 5 objections. CLC can set a priority listing and then County can look at how they can deliver as much as possible.

Cllr Barling apologised and had to leave the meeting at this point.

**4.2** Dropped kerbs – ongoing. Cllr Alexander reported that an article had been put in the newsletter and we have suggestions from one resident. Cllr Alexander will meet with resident to see how far we can progress this issue.

**4.3** Urinals High Street – ongoing issue.

**4.4** Devolved Works – ongoing issue. Cali Sparks, WSCC said that partnerships are still being rolled out around the County, Michele Coombe from Better Communities team will be leading on this. The budgets have not changed from previous figures supplied and are still valid. Some Town councils are doing this and some parishes. Henfield are working on this and may start an agreement in April. The budget available from county may not make this viable without collaboration with other parishes. To arrange a meeting with Henfield to

explore further how they are progressing. To set up a working group to look at this in more detail. Working group to be whole H & L committee.

- 4.5 Purchase of water butts for High Street – Cllr Lloyd reported water butt has been purchased and will now be installed.
- 4.6 Investigation of flooding/blocked drain school twitten – ongoing.
- 4.7 Alterations to and removal of signs – ongoing.
- 4.8 SiD device – this is being discussed at the next parish chairman’s meeting.
- 4.9 Disabled parking bays Fletches Croft – these have now been completed.
- 4.10 Air freshner in High Street toilet has been replaced and the fan has also been cleaned.
- 4.11 Community payback works – these works have been started and the twitten to the school has been cleared.
- 4.12 Operation Watershed Cali Sparks – ongoing.

## 5. **QUESTIONS FROM THE FLOOR**

The chairman suspended the meeting to allow questions from members of the public

- Severe weather can the PC to put up a notice for contacts out of hours.

To put WSCC and HDC emergency numbers on website.

- Town Clock to be altered for winter time.
- The hole in wall at High Street car park.

HDC have been informed that wall is dangerous. Also mobility scooter cannot get into Car Park from this entrance. To report to HDC.

The chairman re-convened the meeting.

## 6. **HIGHWAY MATTERS**

- 6.1 A request was received at Full Council to look at 20 mph limits throughout the Town. Cllr Alexander reported that a full survey was done on this subject in 2008/9 and met with fierce opposition from traders in the Town who believed it would affect customers adversely. Committee at that time also felt it was unenforceable. Committee discussed the issue and it was felt the police could not enforce it. It is usually not possible, except late at night, to travel at more than 20 mph in High Street due to parking. The safe routes to school scheme will incorporate some 20 mph limits on certain roads in the Town in their petition. Committee felt they would see what comes of school work and bring back to committee if necessary.
- 6.2 A representative of the governors of Steyning Primary school are organising a petition to introduce 20 mph on certain school routes in Steyning and have asked the PC to support them and advertise on the website etc. Cllr Lloyd proposed support seconded by Cllr Muncey. This was Agreed.
- 6.3 Winter Maintenance Plan – this is completed and we expect the grit and new bins to be delivered very soon. The sign off form has been completed and the cheque paid for the extra bins.
- 6.4 Flooding and drainage there is money available under Operation Watershed, need to get consultant to look at what needs doing and then put in a bid for the consultant’s costs. Cllr Muncey in liaison with Cllr Alexander to consult with Cllr Barling on how to progress this.
- 6.5 Bostal Road closure March 2014 for carriageway works for 5 days. To put on website.

**7. FINANCIAL REPORT**

**7.1** A list of income and expenditure for September 2013 had been circulated to Councillors prior to the meeting. It was proposed by Cllr. Alexander and seconded by Cllr. Lloyd to agree the expenditure as shown for the period. This was **Agreed**.

There were no petty cash payments in September 2013.

**7.2** A draft budget sheet was circulated to councillors and discussed.

Any proposals to be sent to the Clerk and Chairman of Highways in the next two weeks if possible. To look into devolved works more closely as this may affect the budget.

Committee to meet to look at devolved works and any recommendations for the budget can be discussed in more detail at Chairs budget meeting. To organise meeting with Henfield Clerk and Chairman.

**8. INFORMATION ITEMS**

**8.1** The Clerk reported that repairs to the footpath into the MPF from Charlton Street have been inspected by WSCC but are unlikely to be done in this financial year. The path will be monitored by them.

**9. COMMUNITY INFRASTRUCTURE LEVY**

Committee were asked if there were any additional items to add to this list. The list had been circulated to committee.

**10. DATE OF NEXT MEETING:** Tuesday 17<sup>th</sup> December 2013 at 7.30 pm

The Chairman closed the meeting at 8.39 p.m.