

MINUTES OF THE MEETING OF THE HIGHWAYS & LIGHTING COMMITTEE HELD ON TUESDAY 25th JUNE 2013 AT 7.30 PM AT THE STEYNING CENTRE

PRESENT: Cllr. Alexander(Chairman)
Cllrs. Lloyd, Barling & Muncey.
3 Members of the public were present
The Clerk was in attendance

1. APOLOGIES

1.1 There were apologies for absence Cllrs. Bowell, Hoare, Hopkinson.

2. DECLARATIONS OF INTEREST

There were no declarations of Councillors' interests.

5. MINUTES

5.1 It was proposed by Cllr. Alexander and seconded by Cllr. Barling that the minutes of the meeting held on 21st May 2013 be adopted as a true record and signed by the Chairman. This was Agreed.

6. MATTERS ARISING AND ACTIONS

6.1 The meeting with Cali Sparks from WSCC re: Winter Maintenance has been arranged for 3rd July.

6.2 Dropped Kerbs – ongoing issue, Cllrs. Alexander and Barling to bring this issue up with WSCC at the next meeting to see what is possible and can be funded.

6.3 The Clerk and Cllr. Lloyd have met and looked at the possibility of urinals in the High Street toilets and consider it is possible. Cllr. Lloyd reported that the disabled toilet could be converted but there is an issue with the door opening. The other possibility is the old ladies toilet where some plumbing exists, electrics could be moved and a false wall would be needed to create a secure area. This would be the better site. There have been some expressions of desire for urinals. It has been commented that some women do prefer a dedicated toilet. The existing disabled would remain unisex and the smaller toilet could be dedicated for women. The Clerk will make contact with HDC re: drawing up some plans and costs and for permission. This will then be brought back to committee. Previously funding was raised by the Community Partnership for the toilets. Cllr. Alexander to approach the Community Partnership to see if they could take on as a project.

6.4 Cllr. Barling reported on the issue of Newham Close TRO at the CLC meeting and there were objectors, the bulk of proposal did not go ahead except the yellow lines at the entrance to Godstalls Lane.

6.5 The clerk and Cllr. Lloyd looked at the possibility of a water butt behind the High Street toilets and considered this was possible and that there was space for two butts. We could also accommodate a brown bin for the use of SiB which as a community group they could get for free from HDC. Cllr. Lloyd to get prices for the butts and work and the clerk to check with HDC for permission and bring back to committee.

6.6 Quote for blocked drains/flooding issues – ongoing.

- 6.7 Devolved works – ongoing a meeting has been arranged with Cali Sparks on the 3rd July with Winter Maintenance.
- 6.8 Highways Southern have been contacted re: overgrowth on Horsham Road.

7. **QUESTIONS FROM THE FLOOR**

The chairman suspended the meeting to allow questions from members of the public

Q: Dropped kerbs - the residents that brought this up would be happy to go around the town and may be able to get a cost for this work.

A: Cllr. Alexander believed that it would not be possible to go down the route of a dropped kerb everywhere but she would approach the resident concerned.

Q: The junction at Cannons way grass verge needs further cutting.

A: Cllrs. Barling and Alexander visited today with WSCC highway engineer. Cali Sparks will facilitate this. Also looked at Highland Croft and bollards in Tanyard Lane, grass in Penlands and by-pass Cannons Way and Horsham Road and reported it needs another cut and WSCC will look at this and discuss.

The footpath/pavement Newham Lane, north side from allotments down to Newham Close has numerous trip hazards. Cllr. Barling to take this up with WSCC. May need to look at hedges that need trimming along the pavement.

The chairman re-convened the meeting.

8. **HIGHWAY MATTERS**

- 8.1 A Lease document has finally been received from HDC in respect of the High Street Toilets. There are some queries on this lease in respect of insurance, rent and maintenance – It was proposed by Cllr. Alexander, seconded by Cllr Muncey that she and the Clerk discuss this with HDC and report back to committee before final signature. To be circulated for comment to committee.
- 8.2 An email has been received from WSCC regarding a Statement on deposit for Wiston Estate. This is a statutory duty of WSCC to hold these statements for landowners as part of a defence against any new routes across their land. These statements last for a period of 10 years.
- 8.3 Cllr. Barling acting as County Councillor has informed us that there is funding available in the Section 106 transport fund. This money can be applied for in much the same way as Community Section 106 funding but has to be transport related. The committee was asked to consider any schemes or projects that it may wish to put forward that may benefit from this funding. Could possibly be used for dropped kerbs. Has been used for bus subsidy and for Horsham Road lighting. Any ideas can be put on an agenda for a future meeting.
- 8.4 This committee normally carries out a rota for litter monitoring which is designed to check on the work of the contractor but also the general state of litter around the town. This rota has lapsed lately and Cllr. Alexander requested that it is re-instated and re-distributed to all Cllrs. The rota specifies what should be done and frequency.

8. **FINANCIAL REPORT**

- 8.1 A list of income and expenditure for May 2013 had been circulated to Councillors prior to the meeting. It was proposed by Cllr. Alexander and seconded by Cllr. Lloyd to agree the expenditure as shown for the period. This was Agreed.
There were no petty cash payments in May 2013.

9. CORRESPONDENCE

- 9.1** Cllr. Barling reported on email received about 30 mph in Clays Hill and residents complaints. At the bottom the signage is inadequate. Idea is to put a sign at the bottom of Clays Hill on grass by roundabout – welcome to Steyning sign and please drive carefully, entering a residential area. This is an alternative way of traffic calming. This could be a partnership project between WSCC, SPC and Community Partnership. This would also have to be agreed with Bramber. Cllr. Barling has requested they consider this. WSCC will come back with a way forward which will be discussed or at a meeting with partnership.

10. COMMUNITY INFRASTRUCTURE LEVY

Committee were asked if there were any additional items to add to this list.
To check list to see if there are any items that come under Section 106 Transport funding.

- 11. DATE OF NEXT MEETING:** Tuesday 30th July 2013 at 7.30 pm

The Chairman closed the meeting at 8.20 p.m.