

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL COUNCILLORS - YOU ARE HEREBY SUMMONED TO A MEETING OF
THE FULL PARISH COUNCIL TO BE HELD ON
MONDAY 7th September 2015 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

**Councillors and members of the public will observe a minute's silence
in memory of those lost at the Shoreham Air Show accident.**

QUESTIONS FROM MEMBERS OF THE PUBLIC:

A G E N D A

- 1. APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors' declarations of interest on items on the agenda and agree dispensations.
- 3. MINUTES OF THE PREVIOUS MEETING** – to agree and sign the minutes of the meeting of 10th August 2015.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meetings.
- 5. POLICE and NEIGHBOURHOOD WARDEN REPORTS**
 - 5.1** Neighbourhood Warden's Report
 - 5.2** Police report
- 6. NEIGHBOURHOOD PLAN**
 - 6.1** To receive an update on progress.
- 7. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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- 7.1 Finance & Community Committee**
a) To receive the minutes of the meeting of 1st September 2015.
b) To receive and agree the Income & Expenditure report, Petty Cash report and payments list for August 2015.
- 7.2 Playing Fields Committee meeting** – to receive the minutes of the meeting of 25th August 2015.
- 7.3 Planning Committee** - to receive the minutes of the meetings of 18th August and 1st September 2015.
- 7.4 Highways & Lighting Committee** – to receive the minutes of the meeting of 18th August.
- 8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 8.1** Cllr Lloyd (HDC)
8.2 Cllr Willett (HDC)
8.3 Cllr Barling (WSSC)
- 9. REPORTS FROM OUTSIDE BODIES**
- 9.1** Joint Parishes Burial Board – to receive an update.
9.2 Following the resignation of Cllr Bowell from the SAYS Management Committee, to appoint a Councillor to take on the role.
9.3 To note information regarding Horsham District Older Peoples Forum and to consider and agree a Parish Council representative if appropriate.
- 10. ITEMS FOR PRESS RELEASE**
- 11. INFORMATION** – to report on any information items.
11.1 To note a leaflet delivered to households by Friends of Abbey Road Open Space.
11.2 Chairman’s Millennium Awards – to request nominations for the Chairman’s Millennium Awards for 2016.
11.3 To note WSSC Policy Team report Summer 2015.
11.4 To note Environment Agency update regarding proposal to abolish River Adur Internal Drainage Districts.
- 12. CORRESPONDENCE** – to note items of correspondence.
- 13. MEETING DATES**
13.1 Date of next Full Parish Council Meeting – Monday 12th October 2015.

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL



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