

**TO: ALL COUNCILLORS - YOU ARE HEREBY SUMMONED TO A MEETING OF
THE FULL PARISH COUNCIL TO BE HELD ON
MONDAY 10th NOVEMBER 2014 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM MEMBERS OF THE PUBLIC:

A G E N D A

1. **APOLOGIES** – to receive and consider apologies for absence.
2. **DECLARATIONS** – to receive Councillors’ declarations of interest in items on the agenda.
3. **MINUTES** – to agree and sign the minutes of:
 - a) Full Council meeting held on 13TH October 2014
4. **MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
5. **POLICE / NEIGHBOURHOOD WARDEN SCHEME REPORT / LAT REPORT**
To receive updates on current issues.
6. **NEIGHBOURHOOD PLAN**
To receive an update on progress.
7. **COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.
 - 7.1 **Planning** – Minutes of 21st October and 4th November 2014
 - 7.2 **Highways and Lighting** – Minutes of 28th October 2014
 - 7.3 **Finance and Community** – Minutes of 4th November 2014
 - 7.4 **Steyning Centre Management Group** - to discuss and agree a proposed change from a management group to a committee

- 7.5** If item 7.4 is agreed the Council to agree Terms of Reference for the new committee.
- 7.6** Membership of Committees – to agree membership of committees for a newly co-opted member.
- 8. COMMUNITY AND BUSINESS PLANS**
- 8.1** To receive the Five Parishes Community Plan produced by the Steyning & District Community Partnership.
- 8.2** To receive the Steyning District Community Business Action Plan.
- 9. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 10. ITEMS FOR PRESS RELEASE**
- 11. INFORMATION** – to report on any information items
- 11.1** To receive notice of an Appeal against a First Tier Tribunal decision.
- 12. CLUBS ON VILLAGE GREEN 65**
- 12.1** To discuss the swapping of land in Abbey Road with the land occupied by the clubhouses (and terraces), tennis courts and bowling green to take them out of the village green to minimise potential future legal issues.
- 13. CORRESPONDENCE**
- 13.1** To receive items of correspondence.
- 14. MEETING DATES**
- 14.1** **Date of next Full Council Meeting** - 7.30pm 8th December 2014.
- 14.2** **Date of Annual Meeting of the Council** – following advice from NALC, will need to be rescheduled to Monday 18th May 2015.
- 15. CONFIDENTIAL ITEM** – under Standing Orders 1 d) (Discussion of individuals)
- 15.1** Councillors to consider nominations and agree who should receive Chairman’s Community Award for 2014.

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING