

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL COUNCILLORS - YOU ARE HEREBY SUMMONED TO A MEETING OF
THE FULL PARISH COUNCIL TO BE HELD ON
MONDAY 8th February 2016 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM MEMBERS OF THE PUBLIC:

A G E N D A

- 1. APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive declarations of interest and consider requests for dispensations.
- 3. MINUTES OF THE PREVIOUS MEETING**
 - 3.1 Councillors** to agree and sign the minutes of the Full Council meeting of 11th January 2016.
 - 3.2 Councillors** to agree and sign the minutes of the Extraordinary meeting of 20th January 2016.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meetings.
- 5. NEIGHBOURHOOD WARDEN REPORT**
 - 5.1 Neighbourhood Warden's** report.
- 6. NEIGHBOURHOOD PLAN**
 - 6.1 To receive an update on progress.**
- 7. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.
 - 7.1 Playing Fields Committee meeting** – 26th January 2016.
 - a)** Councillors noted a request by Horsham Matters that SPC agree in principle for the MPF to be used as a venue for the siting of a mobile skate park facility and agreed to make recommendation to Full Council, that the MPF being used as a venue.
 - b)** Councillors noted requests, and also letters of opposition, regarding a previous proposal for a permanent skate facility on the MPF. Committee agreed that the matter should be considered and agreed by Full Council.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- c) Councillors noted an application to register Abbey Road as a Village Green and agreed no objection. (Copy of application held in Parish Council Office for public inspection). Councillors to consider and agree.
- 7.2 Planning Committee** - to receive the minutes and recommendations of the meetings of 19th January and 2nd February 2016.
- 7.3 Highways & Lighting Committee** – to receive the minutes and recommendations of the meeting of 19th January 2016.
- 7.4 Steyning Centre Committee** – no meeting held.
- 7.5 Finance & Community Committee** - to receive the minutes and recommendations of the meeting of 2nd February 2016.
- 8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 8.1** Cllr Lloyd (HDC)
- 8.2** Cllr Willett (HDC)
- 8.3** Cllr Barling (WSCC)
- 9. REPORTS FROM OUTSIDE BODIES**
- 9.1** Joint Parishes Burial Board
- 9.2** SAYS
- 9.3** HALC – meeting held 28.01.16. Report provided by Cllr Toomey and appended to F&C minutes of 02.02.16.
- 10. ITEMS FOR PRESS RELEASE**
- 11. INFORMATION** – to report on any information items.
- 11.1** Steyning Library celebration – Councillors invited.
- 11.2** NALC – information on Queen’s birthday celebration, invitation to light a beacon.
- 11.3** HDC Older Peoples Forum – 04.03.16.
- 11.4** WSCC - opportunity to comment on improvements to the walking and cycling network in West Sussex.
- 11.5** NALC – email regarding process of appointment of External Auditor.
- 12. CORRESPONDENCE** – to note items of correspondence.
- 12.1** To note a response to Chairman’s letter to HSBC Bank.
- 12.2** To note a response to Chairman’s letter to Lloyds Bank.
- 13 MEETING DATES**
- 13.1** **Date of Annual Parish Meeting – Monday 7th March 2016.**
- 14. CONFIDENTIAL ITEM**
- 14.1** Due to the nature of the discussions, the Chairman will propose that the remainder of the meeting be held in confidence, under Standing Order 3 e).
- 14.1** To note an email of concern received from a member of the public, regarding correspondence circulated by a Councillor and to agree course of action.
- 14.2** Staffing matters. Councillors to receive a report and agree course of action.

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL



Parish Clerk: Rebecca Luckin
 Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
 Email: steyningcentre@btconnect.com