

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL COUNCILLORS - YOU ARE HEREBY SUMMONED TO A MEETING OF
THE FULL PARISH COUNCIL TO BE HELD ON
MONDAY 7th December 2015 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM MEMBERS OF THE PUBLIC:

A G E N D A

- 1. APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors' declarations of interest on items on the agenda and agree dispensations.
- 3. MINUTES OF THE PREVIOUS MEETING** – to agree and sign the minutes of the meeting of 9th November 2015.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meetings.
- 5. NEIGHBOURHOOD WARDEN REPORTS**
 - 5.1** Neighbourhood Warden's report
- 6. NEIGHBOURHOOD PLAN**
 - 6.1** To receive an update on progress.
 - 6.2** SWAB Newsletter circulated to all Councillors 23.11.15.
- 7. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.
 - 7.1 Finance & Community Committee** - to receive the minutes and recommendations of the meeting of 1st December 2015 including:
 - a) Working Party recommendations regarding continuing commitment to Youth Provision for the forthcoming three years.
 - b) Regarding a request from SAYS that funds, recently rebated, should be returned to SAYS.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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- 7.2 Playing Fields Committee meeting** – to receive the minutes and recommendations of the meeting of 24th November 2015.
- 7.3 Planning Committee** - to receive the minutes and recommendations of the meetings of 17th November and 1st December 2015.
- 7.4 Highways & Lighting Committee** – to receive the minutes and recommendations of the meeting of 17th November 2015.
- 7.5 Steyning Centre Committee** – no meeting held.
- 8 LOCAL COUNCIL AWARD SCHEME**
- 8.1** Council to confirm by resolution that Steyning Parish Council fulfils the criteria to qualify for ‘Foundation’ status.
- 8.2** Progression to ‘Quality’ status – Councillors to consider and agree Councillor profiles to be available on website.
- 9. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 9.1** Cllr Lloyd (HDC)
- 9.2** Cllr Willett (HDC)
- 9.3** Cllr Barling (WSCC)
- 10. REPORTS FROM OUTSIDE BODIES**
- 10.1** Joint Parishes Burial Board
- 10.2** SAYS
- 10.3** HALC
- 11. ITEMS FOR PRESS RELEASE**
- 12. INFORMATION** – to report on any information items.
- 12.1** NHS Coastal West Sussex Clinical Commissioning Group, public engagement information (circulated to Councillors 10.11.15)
- 12.2** Sussex Police – Christmas Crime Prevention Advice (circulated 23.11.15)
- 12.3** SDNPA Highlights (circulated 23.11.15)
- 12.4** HDC warmer Homes Project (circulated 23.11.15)
- 12.5** Steyning Festival 2016 information regarding use of Fletchers Croft.
- 12.6** Lloyds bank, Steyning potential branch closure
- 12.7** Confirmation of addition of Chequer Inn to HDC Register of Assets of Community Value
- 12.8** Update regarding Upper Tier Tribunal, member of the public v Information Commissioner’s Office & Steyning Parish Council, application for permission to appeal, decided at oral hearing.
- 13. CORRESPONDENCE** – to note items of correspondence.
- 13.1** To note an open letter to Steyning Parish Councillors
- 13.2** To note an item of correspondence from members of the public.
- 14 MEETING DATES**
- 14.1** Date of next Full Parish Council Meeting – Monday 11th January 2016.



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15. CONFIDENTIAL ITEM

- 15.1** With regard to item 12.8 above, and due to the nature of the discussion, the Chairman will propose that the remainder of the meeting be held in confidence, under Standing Order 3 e).

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL



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