

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL COUNCILLORS - YOU ARE HEREBY SUMMONED TO A MEETING OF
THE FULL PARISH COUNCIL TO BE HELD ON
MONDAY 11th April 2016 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM MEMBERS OF THE PUBLIC:

A G E N D A

- 1. APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive declarations of interest and consider requests for dispensations.
- 3. MINUTES OF THE PREVIOUS MEETING**
 - 3.1** Councillors to agree and sign the minutes of the Full Council meeting of 8th February 2016.
 - 3.2** Councillors to agree and sign the minutes of the Extraordinary meeting of 9th March 2016.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meetings.
 - 4.1** (FULL/16/149.1 b) Skate facility Working Party meeting – date set – 12.04.16.
- 5. NEIGHBOURHOOD WARDEN REPORT**
 - 5.1** Neighbourhood Warden's report.
- 6. NEIGHBOURHOOD PLAN**
 - 6.1** To receive an update on progress.
- 7. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.
 - 7.1** **Playing Fields Committee meeting** – 15th March 2016.
 - 7.2** **Planning Committee** - to receive the minutes and recommendations of the meetings of 16th February, 1st and 15th March and 5th April 2016.
 - 7.3** **Highways & Lighting Committee** – to receive the minutes and recommendations of the meeting of 21st March 2016.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 7.4 Steyning Centre Committee** – 16th February and 22nd March 2016.
- 7.5 Finance & Community Committee** - to receive the minutes and recommendations of the meeting of 1st March and 5th April 2016.
- a) Councillors to consider and agree Income & Expenditure Report for March 2016.
- b) Councillors to consider and agree F&C recommendation that Committee budget surpluses be carried forward to next financial year and placed in General Reserve.
- 8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 8.1** Cllr Lloyd (HDC)
- 8.2** Cllr Willett (HDC)
- 8.3** Cllr Barling (WSSC)
- 9. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES AND OTHER MEETINGS**
- 9.1** Joint Parishes Burial Board
- 9.2** SAYS
- 9.3** HALC
- 9.4** SPC meeting with HDC Economic Development Officer
- 10. ITEMS FOR PRESS RELEASE**
- 11. INFORMATION** – to report on any information items.
- 12. CORRESPONDENCE** – to note items of correspondence.
- 12.1** Councillors to note item of correspondence from member of the public regarding SWAB.
- 12.2** HDC Safety Training Session.
- 12.3** SDNPA CIL Draft Plan.
- 12.4** NHS Western Hospitals Trust.
- 12.5** Invitation from Mayor of Quincy, France, regarding town twinning project.
- 13. DATE OF NEXT MEETING:** 9th May – ANNUAL PARISH COUNCIL MEETING
- 14. CONFIDENTIAL ITEM - STAFFING MATTERS**
- Due to the nature of the items, the Chairman will propose that under section 3 e) of Steyning Parish Council Standing Orders, the meeting will be discussed in confidential session.
- Councillors to consider and agree Clerk recruitment.
- 14.1** Councillors to consider and agree appointment of new Clerk.
- 14.2** Subject to 14.1 above, Councillors to consider and agree additional signatory to Parish Council bank account.
- 14.3** Subject to 14.1 above, Councillors to consider and agree membership of new Clerk to LGPS.

Rebecca Luckin
Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com