

Steyning Parish Council



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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 20TH FEBRUARY 2017 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE INVITED TO LEAVE
BEFORE ITEMS 18 & 19 WHICH ARE OF A CONFIDENTIAL NATURE (Standing Order 3e applies)**

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to note declarations of interest and any dispensations.
- 3.0 PUBLIC QUESTIONS FROM THE FLOOR**
Written questions submitted under this item will not be discussed in the council meeting, but will be posted on the council website along with an answer as appropriate.
- 4.0 MINUTES OF THE PREVIOUS MEETING** - to agree the minutes of the previous meetings held on 16.1.17 and EOM Full Council 23.1.17
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meeting.
 - 5.1** FULL/16/182.1 – Clare McKnight has been invited to future Full Council meetings on a quarterly basis
 - 5.2** FULL/16/183.3 – detail of Community Highway Scheme added to web site
 - 5.3** FULL/16/183.4 - HALC – see item 7.4 on this agenda
 - 5.4** FULL/16/185.1 – Cllr Lloyd has asked HDC to progress Article IV
 - 5.5** FULL/16/186.1 – budgets for 2017/18 agreed at EOM Full Council meeting on 23.1.17
 - 5.6** FULL/16/188.1 – Street clean/litter contract, Highways and Lighting Committee 24.1.17 cancelled
 - 5.7** FULL/16/190.1 – Clerk forwarded SPC letter onto other Parish Councils; objection letter sent to HDC; press release sent.
 - 5.8** FULL/16/192.2 – review of committee structure – see item 16.1 on this agenda
- 6.0 NEIGHBOURHOOD WARDENS REPORT**



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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- 7.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS**
- 7.1 Cllr Lloyd – (HDC) update
- 7.2 Cllr Willett – (HDC) update
- 7.3 Cllr Barling – (WSCC) update
- 7.4 Cllr Toomey – HALC update

- 8. NEIGHBOURHOOD PLAN**
- 8.1 Update

- 9.0 WEST SUSSEX JOINT MINERALS PLAN CONSULTATION**
- 9.1 Closing date 13.3.17; discuss SPC response

- 10.0 GRASS CUTTING CONTRACT**
- 10.1 Update following outcome of tenders received

- 11.0 RURAL CAR PARK CHARGING**
- 11.1 Update

- 12.0 ANNUAL PARISH MEETING 20.3.17**
- 12.1 Agree speaker for this year

- 13.0 FREEDOM OF INFORMATION PANEL**
- 13.1 To discuss additional members to panel

- 14.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.
- 14.1 **Playing Fields Committee** – to receive the minutes and recommendations of the Playing Field Committees held on 7.2.17 inc update on Rublees fence, letters of objection to fence and state of track;
- 14.2 **Planning Committee** - to receive the minutes and recommendations of the meeting held on 24.1.17 and 14.2.17
- 14.3 **Finance & Community Committee** – meeting scheduled for 14.2.17 cancelled - not quorate
- 14.4 **Highways and Lighting Committee** – meeting scheduled for 24.1.17 cancelled – not quorate.

- 15.0 COMMITTEE STRUCTURE**
- 15.1 Discuss proposed changes to Committee structure

- 16.0 CORRESPONDENCE AND INFORMATION ITEMS**
- 16.1 Dingeman’s funding shortfall – impact on services provided
- 16.2 Electoral Review of Horsham – Draft Recommendations
- 16.3 'Reducing the Risk and Impact of Flooding'
- 16.4 Housing White Paper
- 16.5 Report on the examination of the draft South Downs National Park Authority Community Infrastructure Levy Charging Schedule
- 16.6 Response from HDC to comments made by the Council on their Economic Strategy

- 17.0 DATE OF NEXT MEETING: Annual Parish Meeting - 7.30 PM on 20th March 2017**

Due to the confidential nature of the next items, the Chairman will propose this meeting move into confidential session and ask the public to leave at this point. Standing Order 3e applies



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18.0 SAYS

18.1 Update

18.2 To discuss way forward and grant delegated authority to Finance and Community Committee on 14.3.17 to agree Contract with Horsham Matters, Terms of Reference and MOU

19.0 CANCELLATION OF PLANNED FACILITATION SESSION

19.1 Discuss way forward

C Stephenson

Carol Stephenson
Clerk to the Council