

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
WEDNESDAY 19TH APRIL 2017 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE INVITED TO LEAVE
BEFORE ITEM 16 (STANDING ORDER 3e APPLIES)**

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to note declarations of interest and any dispensations.
- 3.0 PUBLIC QUESTIONS FROM THE FLOOR**
Written questions submitted under this item will not be discussed in the council meeting, but will be posted on the council website along with an answer as appropriate.
- 4.0 MINUTES OF THE PREVIOUS MEETING** - to agree the minutes of the previous meetings held on 20.2.17, 20.3.17 & EOM 27.3.17
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meeting.
 - 5.1 FULL/16/221.1** – email sent to HDC declining offer of up to 9hrs parking at Fletchers Croft by way of a local Agreement. Reply from HDC circulated to members.
 - 5.2 FULL/16/223.1** – revised committee structure - item 14 on this agenda.
 - 5.3 FULL/16/225.1** – staff matter relating to position of Clerk and RFO -being dealt with Finance and Community Committee
- 6.0 ELECTION OF VICE CHAIR OF THE COUNCIL**
 - 6.1** Nominations
- 7.0 NEIGHBOURHOOD WARDENS REPORT**
 - 7.1** Neighbourhood Wardens report attached



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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8.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS

- 8.1 Cllr Lloyd – (HDC) update
- 8.2 Cllr Willett – (HDC) update
- 8.3 Cllr Barling – (WSSC) update
- 8.4 Cllr Toomey – HALC update

9.0 NEIGHBOURHOOD PLAN

- 9.1 Update
- 9.2 Future funding

10.0 WEST SUSSEX JOINT MINERALS PLAN CONSULTATION

- 10.1 Consultation closing date 13.3.17

11.0 SAYS

- 11.1 Update on new Joint Youth Provision Service

12.0 AGREE NEW STEYNING PARISH COUNCIL POLICIES

- 12.1 Data Protection Policy – previously circulated for comment
- 12.2 Social Media, Networking Policy – previously circulated for comment

13.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.

- 13.1 **Playing Fields Committee** – to receive the minutes and recommendations of the meeting held on 28.3.17
- 13.2 **Planning Committee** - to receive the minutes and recommendations of the meeting held on 28.2.17, 14.3.17, 28.3.17, 11.4.17
- 13.3 **Finance & Community Committee** – to receive the minutes and recommendations of the meeting held on 14.3.17, 11.4.17
- 13.4 **Steyning Centre** - to receive the minutes and recommendations of the meeting held on 28.2.17, 4.4.17
- 13.5 **Highways and Lighting Committee** - to receive the minutes and recommendations of the meeting held on 7.3.17

14.0 REVISED COMMITTEE STRUCTURE

- 14.1 Discuss and agree proposed changes to Committee structure
- 14.2 Consider nominating substitute members for each committee
- 14.3 Discuss and agree method of selecting Chairs for each Committee and members to each committee.

15.0 CORRESPONDENCE AND INFORMATION ITEMS

- 15.1 Steyning Patient Participation Group

In view of the confidential nature of the next item, it will be proposed that the item be dealt with in confidential session under Standing order 3e

16.0 POSSIBLE LITIGATION

- 16.1 Update

17.0 DATE OF NEXT MEETING: Annual Parish Council Meeting - 7.30 PM on 15th May 2017

C Stephenson

Carol Stephenson Clerk to the Council



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

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