

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 18TH DECEMBER 2017 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR**
Up to 15 minutes will be available to allow for the public to make representations, (2 minutes per person) answer questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the meeting held on the 20th November 2017.
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising from last meeting unless stated and report actions from previous meeting.
 - 5.1** FULL/17/118.2 - Statement from Chairman distributed separately – Clerk actioned
 - 5.2** FULL/17/122.3 - Briefing note re the membership of the Jnt. Cemetery committee – ongoing.
 - 5.3** FULL/17/125.4.2 - Neighbourhood Warden Scheme incentives – Clerk to report
 - 5.4** FULL/17/128.5.2 - Minutes from 14th November F&GP to be received – Under Item 11.4
 - 5.5** FULL/17/132.1 - Horsham Matters operational costs – Under Item 7.2
 - 5.6** FULL/17/133.1 - Neighbourhood Wardens steering group representation – Clerk to report
 - 5.7** FULL/17/134.1 - Bullying investigation – Item 18.0



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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6.0 NEIGHBOURHOOD WARDENS' REPORT

6.1 Neighbourhood Wardens' Report

7.0 JOINT PARISH YOUTH COMMITTEE

7.1 Cllr Syred to update

7.2 To agree commitment to Youth service provision for Year 2018/19 – See supporting paper

7.3 To approve the MOU for the next financial year – 2018/19 – see supporting paper

8.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS

8.1 Cllr Lloyd – (HDC) update

8.2 Cllr Willett – (HDC) update

8.3 Cllr Barling – (WSCC) update

8.4 Cllr Toomey/ Muncey – HALC update and Car parking update

8.5 Cllr Bowell / Willett – Cemetery Committee update

8.6 Cllr Bowell – PPG update

9.0 QUARRY UPDATE

9.1 D. Barling and Cllr Syred to update

10.0 NEIGHBOURHOOD PLAN

10.1 Update on the Neighbourhood Plan – Report from Cllr Muncey and Cllr Trundle

11.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS –

11.1 **Planning Committee** – to receive the minutes and approve the recommendations of the meeting held on the 27th November 2017

11.2 **Amenities Committee** – to receive the minutes and approve the recommendations of the meeting held on the 28th November 2017

11.3 **Premises committee** – to receive the minutes and approve the recommendations of the meeting held on the 5th December 2017

11.4 **Finance and General Purposes Committee** – to receive the minutes and approve the recommendations of the meetings held on the 14th November and the 12th December 2017

12.0 DATES FOR MEETINGS 2018/19

12.1 To agree the dates for committee meetings which cover the period May 2018 to May 2019 – see supporting paper

13.0 WEST SUSSEX RIGHTS OF WAY MANAGEMENT PLAN

13.1 WSCC Highways and transport seeking public consultation on draft West Sussex Rights of Way Management plan – see supporting paper

14.0 SECTION 106 MONIES

14.1 Successful bid by Steyning Festival for water installation – Clerks report (supporting paper)

15.0 CORRESPONDANCE AND INFORMATION ITEMS

15.1 Police House – see supporting paper

15.2 Correspondence from new Chair of Governors to the Steyning Grammar school – supporting paper

16.0 CONFIDENTIAL SESSION

16.1 To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3e to exclude the press and public on the grounds that the confidential matters to be discussed under items 17 below would be prejudicial in the public interest.

17.0 END OF CLERKS PROBATIONARY PERIOD

18.0 DIGNITY AT WORK POLICY

19.0 ISSUES ARISING FROM REMARKS MADE DURING RECENT MEETING

20.0 DATE OF NEXT MEETING: 15th JANUARY 2018 at 7.30pm

John Fullbrook
Clerk to the Council