

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 17TH JULY 2017 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING BUT WILL BE ASKED TO LEAVE BEFORE ITEM 15 DUE TO THE CONFIDENTIAL NATURE OF THE ITEM. (Standing order 3e)

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR**
Up to 15 minutes will be available to allow for the public to make representations, (2 minutes per person) answer questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the held on 19th June 2017.
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising from last meeting unless stated and report actions from previous meeting.
 - 5.1 FULL/17/26.5** – Membership of Finance and General Purposes Committee, to be carried forward to 18th September Meeting
 - 5.2 FULL/17/50.1** - Presentation from the Acting Inspector
 - 5.3 FULL/17/59.4.2** – Trial of Bank account completed.
 - 5.4 FULL/17/62.2** - To be discussed under item 15.0.
 - 5.5 FULL/17/62.3** - Insurance advise sent to relevant Cllrs.



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 6.0 NEIGHBOURHOOD WARDENS' REPORT**
- 6.1 Neighbourhood Wardens' Report
- 6.2 Update on Wardens' enhanced responsibilities

- 7.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS**
- 7.1 Cllr Lloyd – (HDC) update
- 7.2 Cllr Willett – (HDC) update
- 7.3 Cllr Barling – (WSSC) update
- 7.4 Cllr Toomey/ Muncey – HALC update and Car parking update
- 7.5 Cllr Bowell – Cemetery Committee update
- 7.6 Cllr Bowell – PPG update

- 8.0 JOINT PARISH YOUTH COMMITTEE**
- 8.1 Cllr Syred to update following meeting held today (17th July)

- 9.0 QUARRY UPDATE**
- 9.1 D. Barling and Cllr Syred to update following meeting of Steyning Quarry Group on the 4th July

- 10.0 NEIGHBOURHOOD PLAN**
- 10.1 Update on the Neighbourhood Plan

- 11.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Minutes and authorise expenditure for the previous period and consider other matters in relation to the committees.
- 11.1 **Planning Committee** – to receive the minutes and recommendations of the meeting held on 26th June 2017
- 11.2 **Amenities Committee** – to receive the minutes and recommendations of the meeting and held on 27th June 2017
- 11.4 **Premises** - to receive the minutes and recommendations of the meeting held on 4th July 2017
- 11.5 **Finance and General Purposes Committee** – to receive the minutes and recommendations of the meeting held on 11th July 2017

- 12.0 INSURANCE RENEWAL**
- 12.1 Update of information and agreement to proceed with renewal.

- 13.0 CORRESPONDANCE AND INFORMATION ITEMS**
- 13.1 Electoral review of Horsham – 'Final recommendations' sent as supporting papers for info' only

- 14.0 To resolve, under the public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders s.3 (e) to exclude the press and public on the grounds that the confidential matters to discussed under items 13.1 below would be prejudicial in the public interest.**

- 15.0 Update on recent information received from Information commission and responses to FOI'S**

- 16.0 DATE OF NEXT MEETING: 18th September 2017 at 7.30pm**

John Fullbrook
Clerk to the Council



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com