

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 16TH OCTOBER 2017 AT 7.30 PM IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR**
Up to 15 minutes will be available to allow for the public to make representations, (2 minutes per person) answer questions or give evidence **in respect of any item of business on the agenda**, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** - to agree the minutes of the held on 18th September 2017.
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising from last meeting unless stated and report actions from previous meeting.
 - 5.1** FULL/17/69.1 - Quarterly Presentation from Acting inspector - update
 - 5.2** FULL/17/84.5 - Richard Maille appointment as planning expert to assist Council
 - 5.3** FULL/17/87.3.4 - Report from District Councillor (Cllr Barling) - Paint in the High street -
 - 5.4** FULL/17/91.2 - Response to Conservation Area Plan – To make working group on 19th September open to the public
 - 5.5** FULL/17/92.1 - SDPA Local Plan - submission of expressions of interest
 - 5.6** FULL/17/93.2 - CiLCA Course for Clerk - update



Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 6.0 NEIGHBOURHOOD WARDENS' REPORT**
6.1 Neighbourhood Wardens' Report
- 7.0 JOINT PARISH YOUTH COMMITTEE**
7.1 Cllr Syred to update
- 8.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS**
8.1 Cllr Lloyd – (HDC) update
8.2 Cllr Willett – (HDC) update
8.3 Cllr Barling – (WSCC) update
8.4 Cllr Toomey/ Muncey – HALC update and Car parking update
8.5 Cllr Bowell / Willett – Cemetery Committee update
8.6 Cllr Bowell – PPG update
- 9.0 QUARRY UPDATE**
9.1 D. Barling and Cllr Syred to update
- 10.0 NEIGHBOURHOOD PLAN**
10.1 Update on the Neighbourhood Plan – Report from Cllr Muncey and Cllr Trundle (See supporting paper)
- 11.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Minutes and authorise expenditure for the previous period and consider other matters in relation to the committees.
11.1 **Planning Committee** – to receive the minutes and recommendations of the meetings held on 25th September 2017
11.2 **Amenities Committee** – to receive the minutes and recommendations of the meeting and held on 26th September 2017
11.4 **Premises committee** - to receive the minutes and recommendations of the meeting held on 3rd October 2017
11.5 **Finance and General Purposes Committee** – to receive the minutes and recommendations of the meeting held on 10th October 2017
- 12.0 RESPONSE TO CONSERVATION AREA PLAN**
12.1 Report from Cllr Trundle to summarise the process (see supporting paper)
- 13.0 SDNPA LOCAL PLAN**
13.1 Report from Cllrs Bowell and Trundle who attended Training course
- 14.0 GENERAL DATA PROTECTION REGULATION**
14.1 Council to be aware of implementation due on 25th May 2018 (see supporting papers)
14.2 Proposed Training for Clerk and Deputy Clerk – Half day course for both in Feb 2018 – Total cost £96
- 15.0 CORRESPONDANCE AND INFORMATION ITEMS**
- 16.0 DATE OF NEXT MEETING: 20th NOVEMBER 2017 at 7.30pm**

John Fullbrook
Clerk to the Council



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