

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
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**TO ALL MEMBERS OF STEYNING PARISH COUNCIL  
YOU ARE HEREBY SUMMONED TO A FULL PARISH COUNCIL MEETING TO BE HELD ON  
MONDAY 16TH JANUARY 2017 AT 7.30 PM IN THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public if such activity is taking place. Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.*

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING**

**AGENDA**

- 1.0 APOLOGIES FOR ABSENCE** – to receive and consider apologies for absence.
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to note declarations of interest and any dispensations.
- 3.0 PUBLIC QUESTIONS FROM THE FLOOR**  
*Written questions submitted under this item will not be discussed in the council meeting, but will be posted on the council website along with an answer as appropriate.*
- 4.0 MINUTES OF THE PREVIOUS MEETING** - to agree the minutes of the previous meetings held on 12.12.16
- 5.0 MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from previous meeting.
  - 5.1** FULL/16/164.2 – HDC have confirmed no covenants on High Street car park.
  - 5.2** FULL/16/169.1 – Cllr Syred to update on contact with Mrs Acton
  - 5.3** FULL/16/170.1 – Neighbourhood Plan report uploaded to website
  - 5.4** FULL/16/173.3 – vacancy on Planning committee -see item 13 on this agenda.
  - 5.5** FULL/16/174.1 – letter sent to James Hermon congratulating him on becoming a retained firefighter
- 6.0 NEIGHBOURHOOD WARDENS REPORT – DECEMBER 2016**
- 7.0 REPORTS FROM OUTSIDE BODIES/DISTRICT COUNCILLORS**
  - 7.1** Cllr Lloyd – (HDC) update
  - 7.2** Cllr Willett – (HDC) update
  - 7.3** Cllr Barling – (WSCC) update
  - 7.4** Cllr Toomey – HALC update



Parish Clerk: Carol Stephenson  
Deputy Clerk: Hazel Roxby

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- 8.0 SAYS**  
**8.1** Update
- 9.0 NEIGHBOURHOOD PLAN**  
**9.1** Nothing further to report - pending the forthcoming Parishes' Conference scheduled for 25th Jan 2017
- 10.0 BUDGETS AND PRECEPT FIGURE FOR 2017/18**  
**10.1** Agree budgets and precept figure for 2017/18
- 11.0 FINANCIAL REGULATIONS**  
**11.1** To agree revised Financial Regulations
- 12.0 STREET CLEANING/ LITTER CONTRACT**  
**12.1** Update following outcome of tenders received  
**12.2** Agree letting of new contract and/or discuss and agree way forward
- 13.0 VACANCY ON PLANNING COMMITTEE**  
**13.1** To receive nominations and appoint to vacancy
- 14.0 RURAL CAR PARK CHARGING**  
**14.1** Update and agree formal response to HDC
- 15.0 COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS** – to receive and adopt Committee Minutes and authorise expenditure for the previous period and to consider other matters in relation to Committees.  
**15.1** **Playing Fields Committee** – to receive the minutes and recommendations of the Playing Field Committees held on 20.12.16. Rublees fence update; Grass contract out to tender, closes 13.2.17  
**15.2** **Planning Committee** - to receive the minutes and recommendations of the meeting held on 20.12.16 and 10.1.17  
**15.3** **Steyning Centre** – to receive the minutes and recommendations of the meeting held on 3.1.17  
**15.4** **Finance & Community Committee** – to receive the minutes and recommendations of the meeting held on 10.1.17
- 16.0 COMMITTEES**  
**16.1** Discuss formation of Premises Committee  
**16.2** Discuss start times for Committee meetings
- 17.0 CORRESPONDENCE AND INFORMATION ITEMS**  
**17.1** Meeting & question time with Nick Herbert MP for councillors and the public on 3rd March email
- 18.0 DATE OF NEXT MEETING: 7.30 PM on 20th February 2017**

*C Stephenson*

Carol Stephenson  
Clerk to the Council