

TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 6th AUGUST 2013 AT 7.30 PM AT THE STEYNING CENTRE

A G E N D A

1. **APOLOGIES** – to receive apologies and reasons for absence
2. **DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
3. **REQUESTS FOR DISPENSATION**
 - to consider requests for dispensation from Councillors
4. **MINUTES** – to agree and sign the minutes of the meeting held on 2nd July 2013.
5. **MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
6. **NEIGHBOURHOOD WARDEN SCHEME REPORT/LAT REPORT -**
 - to receive the Neighbourhood Wardens report
 - to receive the LAT report
7. **QUESTIONS FROM THE FLOOR**
 - to receive questions from members of the public
8. **INFORMATION ITEMS**
 - to receive information on an Application for a new premises licence Steyning Football club
 - to discuss and agree date for next Showcase event.
9. **STEYNING CENTRE MANAGEMENT GROUP**
 - to receive an update on Steyning Centre issues.
 - to receive information on the monitoring of the grant from Viridor for Solar panels at the Steyning Centre.
10. **ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee.
 - to discuss and agree request for a picnic event on MPF (urgent item as there is no Playing Fields committee until 20th August).
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- 11. NEIGHBOURHOOD PLAN**
 - to update on progress
- 12. REVIEW OF PROCEDURES**
 - to discuss and agree WCC LGPS Pensions discretions
 - to update on review of Standing Orders, policies and procedures
- 13. APPLICATIONS FOR GRANT AID**
 - to discuss and agree increased grant for Steyning in Bloom
 - to agree budgeted grant for Royal British Legion
- 14. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
- 15. FINANCE AND STATEMENT OF ACCOUNTS**
 - to receive details of finance report & petty cash payments for June.
 - to report on final invoice for by-election
 - to discuss and agree maintenance agreement for CCTV in MPF
 - to discuss and agree Insurance quotation
- 16. COMMUNITY INFRASTRUCTURE LEVY**
- 17. PRIDE OF PLACE**
- 18. CONFIDENTIAL – due to the nature of the business the Chairman will propose that this item be taken under Standing Order 1(d) and that the press and public be excluded.**
 - staffing - salaries
- 19. DATE OF NEXT MEETING: Tuesday 3rd September 2013 at 7.30pm.**

Sue Booth
Clerk to the Council

Please Note: The public have a right and are welcome to attend this and any of the Parish Council committee meetings.

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point in the meeting.