

TO: ALL MEMBERS OF THE FINANCE & COMMUNITY COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 5th FEBRUARY 2013 AT 7.30 PM AT THE STEYNING CENTRE

A G E N D A

- 1. APOLOGIES** – to receive apologies and reasons for absence
- 2. DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 8th January 2012.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters arising and report actions from the last meeting.
- 5. NEIGHBOURHOOD WARDEN SCHEME REPORT/LAT REPORT -**
 - to receive the Neighbourhood Wardens report
- 6. QUESTIONS FROM THE FLOOR**
 - to receive questions from members of the public
- 7. INFORMATION ITEMS**
- 8. YOUTH PROVISION**
 - update on Youth Service
- 9. STEYNING CENTRE MANAGEMENT GROUP**
 - to receive a report from the December meeting of the Management Group
- 10. ITEMS FROM COMMITTEE MEETINGS** – items requiring financial approval or actions from this Committee.
 - To discuss and agree Farmers Market event
- 11. APPLICATIONS FOR GRANT AID**
 - Steyning Music Society servicing of Steinway piano
 - Steyning Area Minibus contributions to running costs
- 12. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
- 13. FINANCE AND STATEMENT OF ACCOUNTS**
 - to receive details of financial report for January & petty cash payments
 - to discuss networking of office computers and agree quote

14. **CORRESPONDENCE** – to read and discuss incoming correspondence
Email Greg Charman invite to conference Partnership Plan for HDC
Letter Steyning Festival listing events for 2014
15. **COMMUNITY INFRASTRUCTURE LEVY**
16. **DATE OF NEXT MEETING: Tuesday 5th March 2013 at 7.30pm.**

Sue Booth
Clerk to the Council

Please Note: The public have a right and are welcome to attend this and any of the Parish Council committee meetings.

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point in the meeting.

CORRESPONDENCE