

Steypning Parish Council



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MEETING OF FULL PARISH COUNCIL HELD ON MONDAY 10TH OCTOBER 2016 AT 7.30PM IN THE STEYPNING CENTRE

Present : Cllrs Northam, Syred, Bowell, Lloyd, Willett, Toomey, Hanson, Picking, Muncey, G. Sullivan, S. Sullivan, Goldsmith, Muggridge, Trundle

Clerk : Carol Stephenson

Members of the Public : 11

Meeting commenced 7.30pm

Welcome was extended to Cllr Steve Pearcey on joining the Council.

MINUTES

		ACTION
FULL/16/117 117.1	APOLOGIES None	
FULL/16/118 118.1	DECLARATIONS OF INTEREST AND DISPENSATIONS Cllrs Syred and Bowell – SAYS Cllrs S. Sullivan, G. Sullivan, Goldsmith – item 18	
FULL/16/119 119.1	QUESTIONS FROM THE FLOOR Mr Cree congratulated Cllr Pearcey on his appointment and Mr Campbell for the votes he received in recent by election.	
119.2	Mr Cree sought clarification as to the council's policy for the recording of meetings. Cllr Northam advised that the council records meetings for the purposes of aiding the writing of minutes. Members of the public may only record with the knowledge of those involved.	
119.3	Mr Cree noted that some regular items had been omitted from this agenda including the Neighbourhood Wardens report and attendance and expressed concern re recent events in Upper Beeding. Cllr Northam explained why the agenda had been streamlined on this occasion and confirmed that the usual agenda will resume next time.	
119.4	Mr Walsh asked if the council would reconsider erecting a goal post on MPF a	



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much needed facility for the youth. Cllr Lloyd confirmed that the Playing Field Committee have decided not to proceed with a goal post in this location and that the decision cannot be reconsidered for six months. Mr Walsh asked that the council issue a statement to this effect that would help him explain this to young people. Cllr Lloyd agreed to do so.

119.5 Cllr Toomey also expressed concern about the changed agenda on this occasion.

119.6 Mr Walsh invited councillors to a celebration event of Steyning Football Club's new astra turf surface.

FULL/16/120 MINUTES OF PREVIOUS MEETING

120.1 Cllr Goldsmith queried the minute relating to the confidential item but chose not to ask for the minutes to be amended. Cllr Northam **proposed** and Cllr Bowell **seconded** that the minutes of the meeting held on 12th September 2016 be agreed. **Agreed.** Cllr Goldsmith voted against.

FULL/16/121 MATTERS ARISING AND ACTIONS

121.1 Items were noted.

FULL/16/122 REVIEW AND CONFIRM COMMITTEE MEMBERSHIP

122.1 Cllr Lloyd **proposed** a motion **seconded** by Cllr Bowell "*As a result of the by-election and with the council now at full strength the available spaces on the Playing Fields and Steyning Centre Committees should be open to all members and subject to a vote by Full Council.*" **Agreed.** Cllr Willett **proposed** and Cllr Hanson **seconded** the appointment of Cllr Pearcey to the Playing Field and Steyning Centres Committees. **Agreed.**

FULL/16/123 JOINT PARISH BURIALS BOARD

123.1 Cllr Bowell advised he will report back after next JPBB meeting. Noted

FULL/16/124 SAYS

124.1 Cllr Syred advised that the Policy on youth provision circulated; that the Management Committee are due to meet in two weeks to discuss an MOU and budgets; Horsham Matters have confirmed receipt of £45k grant from Chichester Diocese Mission towards a youth worker to work across the district for youth and sports activities and a further grant of £1k; Ashurst PC will remain in the partnership subject to the MOU; and that operational costs will remain the same.

FULL/16/125 MILLENNIUM AWARDS

125.1 Nominations are invited from the public and councillors to recognise person(s) who it is felt have made contributions to Steyning and the community over the past year. Nominations and reasons why this person should be considered for an award should be sent to the Clerk by noon on Friday 21st October 2016.

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		ACTION
FULL/16/126 126.1	RUBLEES ALLOTMENTS 23 sheds need to be moved to facilitate the erection of proposed fence. Anticipated costs to the council to undertake this project with associated range between £7 - £11,500 – final figure still to be confirmed. Enquiries being made as to whether the use of Sec 106 could be used for this project – awaiting reply. Project to be considered further by the Playing Fields committee. Cllr Lloyd confirmed work must be completed before April 2017 and works would be undertaken in February 2017 if agreed by this council. Cllr S Sullivan asked for legal position with regards to those not wishing to move their sheds and other outstanding matters, including having not seen land owners consent form. Cllr Lloyd reminded that the Playing Field Committee have already agreed this project in principle. Cllr Lloyd awaiting 2 further quotes for fence. Cllr Lloyd proposed and Cllr Toomey seconded that the council authorise up to £7k from reserves to cover clearance costs. Agreed. Recorded vote – in favour – Cllrs Northam, Bowell, Lloyd, Picking, Syred, Hanson, Trundle, Toomey, Willett. Against – Cllrs S. Sullivan, G. Sullivan, Goldsmith. 3 abstentions - Cllrs Muncey, Muggridge, Pearcey	
FULL/16/127 127.1	STREET CLEANING/LITTER CONTRACT Following satisfactory meeting with HDC, they have agreed to take over cleaning of Charlton Street with immediate effect at no extra cost in lieu of cleaning some of High Street. Charlton Street not included in new contract going forwards. HDC have agreed to underwrite and/or clean if any gap before start of new contract. Cllr Muncey proposed and Cllr Bowell seconded to retender the street clean/litter contract starting on 1.1.17 – 31.12.19. Agreed. GM has agreed to investigate location of missing litter bin. Cllrs Muncey, Lloyd, Picking, Trundle to open tenders.	GM
FULL/16/128 128.1	INTERNAL AUDIT Cllr Willett proposed and Cllr Syred seconded signing of engagement letter for internal audit services for 2016/17. Agreed. Clerk to action	Clerk
FULL/16/129 129.1	POST OF CLERK Cllr Hanson proposed and Cllr Northam seconded that Cllrs Muncey, Lloyd, Willett undertake probationary review. Agreed	
FULL/16/130 130.1	FREEDOM OF INFORMATION REQUESTS Cllr Northam proposed and Cllr Muggridge seconded the formation of a panel of 5 councillors and Clerk. Minimum of 3 councillors and Clerk as quorate. Agreed. Cllr Willett proposed and Cllr Northam seconded that Cllrs Hanson, Toomey, Trundle, Pearcey and Chair or Vice Chair be on panel. Agreed	
FULL/16/131 131.1	COMMITTEE, MINUTES, REPORTS AND RECOMMENDATIONS Playing Fields Committee – Cllr Lloyd proposed and Cllr Bowell seconded that the minutes for the meeting held on 20.9.16 be accepted. Agreed	

- 131.2** Planning Committee – Cllr Muggridge **proposed** and Cllr Northam **seconded** that the minutes for the meeting held on 20.9.16 be accepted. **Agreed**
- 131.3** Planning Committee – Cllr Muggridge **proposed** and Cllr Northam **seconded** that the minutes for the meeting held on 4.10.16 be accepted. **Agreed**
- 131.4** Cllr Goldsmith asked if the Rampion Strategic Planning Newsletter dated 4.10.16 could be sent to him and for it to be placed on the website. Agreed Clerk would send to all councillors. Cllr Muncey asked what was happening with the SPC - Character Area Assessment consultation document and that any delay by HDC is unacceptable. **Clerk**
- 131.5** Steyning Centre Committee – Cllr Willett **proposed** and Cllr Syred **seconded** that the minutes for the meeting held on 27.9.16 be accepted. **Agreed.**
- 131.6** Finance and Community Committee – Cllr Bowell **proposed** and Cllr G. Sullivan **seconded** that the minutes for the meeting held on 4.10.16 be accepted. **Agreed.**

FULL/16/132 **ELECTORAL REVIEW OF HORSHAM – WARDING ARRANGEMENTS**
132.1 Noted

Cllr Picking left the meeting at this point having previously advised the Chairman and with his agreement.

FULL/16/133 Due to the nature of the following item Cllr Northam **proposed** that under section 3e of the Steyning Parish Council Standing Orders that it be discussed in confidential session. Cllr Lloyd **seconded. Agreed.** Cllr Goldsmith declined to remain to vote and left the room without voting.

FULL/16/134 Councillors discussed the threat of legal action against the council at length and agreed a way forward. Clerk to circulate proposed wording of way forward to those present before sending formal response. Cllr Syred **proposed** and Cllr Willett **seconded. Agreed.** I abstention

FULL/16/135 **DATE OF NEXT MEETING – 7th November 2016**

Signed Date 7th November 2016
 Chairman